

**PLEASE RETAIN THE “GENERAL TERMS AND CONDITIONS” FOR YOUR RECORDS**

**VILLAGE OF OLD FIELD  
GENERAL TERMS AND CONDITIONS  
FOR ZONING PERMITS**

- 1. **No work may begin without a Zoning Permit.**
  - a. Each application must be submitted for review **no later than the last Tuesday of each month.**
  - b. The Environmental Council meets the first Tuesday of each month for review of permit application and site inspections. **The applicant must prepare the site for inspection in the following manner:**
    - *clearly mark the extent of proposed clearing including trees and shrubs.*
    - *Hand-cut a path if site location is not easily accessible.*
  - c. The Village Board of Trustees meets the second Tuesday of each month at 7:00 PM to act on applications reviewed by the Inspector/Environmental Council. In certain instances, additional information from applicant may be required.
  - d. Applicant may call the next Village work date after the Board of Trustees meeting regarding the permit application.
- 3. Zoning Permit will be dated the date of final approval. The Permit fee is to be paid within 60 day or the permit will become null and void. The permit should be clearly posted by the road at the end of property driveway.

**4. It is the responsibility of the resident to notify hired contractors of the following:**

**Between the hours of 6:00 p.m. and 8:00 am. of the following morning, and at any time on Sunday and New York State legal holidays, the following acts are not permitted:**

**The use or operation of any landscaping equipment by a commercial landscaper.**

**5. Special permits will be required if project is located in:**

- 1. Flood Plain (Village and NYS DEC permits)
- 2. Tidal Wetlands (NYS DEC permit)
- 3. Fresh Water Wetlands (Village and NYS DEC permits)
- 4. Coastal Erosion High Hazard areas (Village permit)
- 5. Within 500 feet of Brookhaven Town or Suffolk County Waters (Town and County permits) *It is the responsibility of the applicant to obtain the necessary special permits from the respective government agencies*

## Village of Old Field Environmental Assessment Form

File no later than the last Tuesday of the month to be heard at the following months Board Meeting, call Village Hall (631)-941-9412 after Board meeting for status of Permit Application and to pick up permit. \$25.00 fee due upon filing for all Zoning (clearing, tree removal) Permits. All Zoning Permits are issued for 3 months.

Permit # \_\_\_\_\_  
 Location of site \_\_\_\_\_  
 Owner \_\_\_\_\_  
 Acreage \_\_\_\_\_

### Environmental Assessment Form

Please answer all questions. Mark N/A if question does not apply to your project.

A. Locate the following on your survey, where applicable, labeling each item

- 1) proposed construction site
- 2) area to be cleared
- 3) temporary storage site for excavated material
- 4) temporary storage site for fill
- 5) tidal wetlands
- 6) swampy areas where water collects after rain
- 7) beach
- 8) bluffs

B. Description of project :

- 1) Briefly describe proposed project :

- 2) clearing :

- a) approximate number of trees to be removed \_\_\_\_\_
- b) number of shrubs to be removed \_\_\_\_\_
- c) type of groundcover to be removed : (Check all that apply)
 

grass _____	weeds _____	poison ivy _____
grape vines _____	cat briar _____	bramble _____
other (describe) _____		
- d) disposal of cleared vegetation : (Check all that apply)

Please Note : no materials may be buried on site.

- |   |                         |
|---|-------------------------|
| chipped on site _____                           | composted on site _____ |
| trucked out of Village to legal dump site _____ |                         |
| other : (please describe) _____                 |                         |

- 3) excavation : (mark N/A if no excavation)

- a) depth \_\_\_\_\_ feet length \_\_\_\_\_ feet width \_\_\_\_\_ feet
- b) disposal of excavated material : (Check all that apply)
  - backfill (structure) \_\_\_\_\_ chipped on site \_\_\_\_\_
  - re-grading area around construction site \_\_\_\_\_
  - trucked out of Village to legal dump site \_\_\_\_\_
- 4) fill : (mark N/A if no new fill to be used)
  - a) amount of fill needed \_\_\_\_\_ cu. yards OR truckloads \_\_\_\_\_
  - b) type of fill : (Check all that apply)
    - sand \_\_\_\_\_ gravel \_\_\_\_\_ dirt \_\_\_\_\_ top soil \_\_\_\_\_
- 5) trucks needed for proposed project :
  - a) type of truck :
    - lumber/building materials \_\_\_\_\_ small dump truck \_\_\_\_\_
    - concrete/heavy boulders \_\_\_\_\_ truck with bulldozer \_\_\_\_\_
  - c) route of trucks in and out of Village :
- 6) methods proposed for preventing excavated materials and fill from causing erosion or being deposited into wetlands or street or onto neighboring properties:
  - a) hay bales surrounding such materials \_\_\_\_\_
  - b) fence lined with plastic around materials \_\_\_\_\_
  - c) tarpaulin over materials and staked to ground \_\_\_\_\_
  - d) other (please describe) :

AFFIDAVIT :

I, \_\_\_\_\_, being duly sworn, state that I am the owner \_\_\_\_\_ or authorized agent \_\_\_\_\_, of the above property and that all statements made in this application plus pages 1 and 2 of the above EAF are true to the best of my knowledge.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_

Signature \_\_\_\_\_

Village of Old Field **For Environmental Council Use only**

1) location of project in special area of concern :

- a) flood hazard area \_\_\_\_\_ zone \_\_\_\_\_
- b) bluff area \_\_\_\_\_
- c) coastal erosion hazard area \_\_\_\_\_
- d) tidal wetlands area \_\_\_\_\_
- e) freshwater wetlands area \_\_\_\_\_

2) other permits needed ?

- Army Corps of Engineers \_\_\_\_\_
- State Department of State Approval \_\_\_\_\_
- State DEC \_\_\_\_\_
- County Health Department \_\_\_\_\_
- County Planning Commission \_\_\_\_\_
- Town of Brookhaven \_\_\_\_\_
- Village Coastal Erosion \_\_\_\_\_
- Village Floodplain Development \_\_\_\_\_

3) Indications of Possible Significant environmental damage :

Type	NA	Probable	Short-term	Long-term
construction in or near wetland	_____	_____	_____	_____
altered drainage	_____	_____	_____	_____
siltation of surface water	_____	_____	_____	_____
erosion of beach, dune or bluff	_____	_____	_____	_____
loss of wildlife habitat	_____	_____	_____	_____

4) likelihood of substantial environmental damage :

likely \_\_\_\_\_ possible \_\_\_\_\_ unlikely \_\_\_\_\_ notify \_\_\_\_\_

5) need for corrective measures :

Type	Recommended measures :
erosion control _____	_____
revegetation _____	_____
drainage control _____	_____
privacy fence _____	_____
other mitigating measures suggested?	

6) Recommendation on permit :

- a) denial \_\_\_\_\_ granting \_\_\_\_\_ with conditions \_\_\_\_\_
- b) conditions to be attached to permit :

\_\_\_\_\_  
(Signature of Environmental Council Chair)

Date \_\_\_\_\_