PLEASE RETAIN THE “GENERAL TERMS AND CONDITIONS” FOR YOUR RECORDS

VILLAGE OF OLD FIELD
GENERAL TERMS AND CONDITIONS
FOR ZONING PERMITS

1. **No work** may begin without a Zoning Permit.

   a. Each application must be submitted for review **no later than the last Tuesday of each month**.

   b. The Environmental Council meets the first Tuesday of each month for review of permit application and site inspections. **The applicant must prepare the site for inspection in the following manner:**

      - clearly mark the extent of proposed clearing including trees and shrubs.
      - Hand-cut a path if site location is not easily accessible.

   c. The Village Board of Trustees meets the second Tuesday of each month at 7:00 PM to act on applications reviewed by the Inspector/Environmental Council. In certain instances, additional information from applicant may be required.

   d. Applicant may call the next Village work date after the Board of Trustees meeting regarding the permit application.

3. Zoning Permit will be dated the date of final approval. The Permit fee is to be paid within 60 day or the permit will become null and void. The permit should be clearly posted by the road at the end of property driveway.

4. **It is the responsibility of the resident to notify hired contractors of the following:**

   Between the hours of 6:00 p.m. and 8:00 am. of the following morning, and at any time on Sunday and New York State legal holidays, the following acts are not permitted:

   The use or operation of any landscaping equipment by a commercial landscaper.

5. Special permits will be required if project is located in:

   1. Flood Plain (Village and NYS DEC permits)
   2. Tidal Wetlands (NYS DEC permit)
   3. Fresh Water Wetlands (Village and NYS DEC permits)
   4. Coastal Erosion High Hazard areas (Village permit)
   5. Within 500 feet of Brookhaven Town or Suffolk County Waters (Town and County permits) **It is the responsibility of the applicant to obtain the necessary special permits from the respective government agencies**
Village of Old Field Environmental Assessment Form

File no later than the last Tuesday of the month to be heard at the following months Board Meeting, call Village Hall (631)-941-9412 after Board meeting for status of Permit Application and to pick up permit. $25.00 fee due upon filing for all Zoning (clearing, tree removal) Permits. All Zoning Permits are issued for 3 months.

Permit # __________________________
Location of site ____________________________
Owner _____________________________
Acreage ______

Environmental Assessment Form

Please answer all questions. Mark N/A if question does not apply to your project.

A. Locate the following on your survey, where applicable, labeling each item
   1) proposed construction site
   2) area to be cleared
   3) temporary storage site for excavated material
   4) temporary storage site for fill
   5) tidal wetlands
   6) swammy areas where water collects after rain
   7) beach
   8) bluffs

B. Description of project :
   1) Briefly describe proposed project :

   2) clearing :
      a) approximate number of trees to be removed ___________________________
      b) number of shrubs to be removed ___________________________
      c) type of groundcover to be removed : (Check all that apply)
         grass _______ weeds _______ poison ivy _______
         grape vines _______ cat briar _______ bramble _______
         other (describe) ___________________________
      d) disposal of cleared vegetation : (Check all that apply)

Please Note: no materials may be buried on site.

       chipped on site ________ composted on site ________
       trucked out of Village to legal dump site ________
       other : (please describe) ___________________________

   3) excavation : (mark N/A if no excavation)
a) depth _______ feet  length _______ feet  width _______ feet  
b) disposal of excavated material : (Check all that apply)  
  backfill (structure) _______ chipped on site _______  
  re-grading area around construction site _______  
  trucked out of Village to legal dump site _______  

4) fill : (mark N/A if no new fill to be used)  
   a) amount of fill needed _______ cu. yards OR truckloads _______  
   b) type of fill : (Check all that apply)  
      sand ______  gravel ______  dirt ______  top soil ______  

5) trucks needed for proposed project :  
   a) type of truck :  
      lumber/building materials ______  small dump truck ______  
      concrete/heavy boulders ______  truck with bulldozer ______  
   c) route of trucks in and out of Village :  

6) methods proposed for preventing excavated materials and fill from causing erosion or being deposited into wetlands or street or onto neighboring properties:  
   a) hay bales surrounding such materials ______  
   b) fence lined with plastic around materials ______  
   c) tarpaulin over materials and staked to ground ______  
   d) other (please describe) : ______

AFFIDAVIT :  
I, __________________________, being duly sworn, state that I am the owner _______  
or authorized agent ____________, of the above property and that all statements made in this application plus pages 1 and 2 of the above EAF are true to the best of my knowledge.  
Name __________________________Signature ____________________________  
Address ______________________________________________________________

Sworn to before me this _______ day of __________________, year _________  
Signature __________________________
Village of Old Field  **For Environmental Council Use only**

1) location of project in special area of concern:
   a) flood hazard area _____________ zone_____________________
   b) bluff area _____________________
   c) coastal erosion hazard area _____________
   d) tidal wetlands area _______________
   e) freshwater wetlands area _______________

2) other permits needed?
   Army Corps of Engineers ___________
   State Department of State Approval ___________
   State DEC ____________
   County Health Department ___________
   County Planning Commission ___________
   Town of Brookhaven ___________
   Village Coastal Erosion ___________
   Village Floodplain Development ___________

3) Indications of Possible Significant environmental damage:
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<th>Type</th>
<th>NA</th>
<th>Probable</th>
<th>Short-term</th>
<th>Long-term</th>
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<tbody>
<tr>
<td>construction in or near wetland</td>
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<td></td>
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<tr>
<td>altered drainage</td>
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<td>siltation of surface water</td>
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<td>erosion of beach, dune or bluff</td>
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<td>loss of wildlife habitat</td>
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</tbody>
</table>

4) likelihood of substantial environmental damage:
   likely _____ possible _____ unlikely _____ notify _______________

5) need for corrective measures:
   | Type                            | Recommended measures : |
   | erosion control                 | ________________________|
   | revegetation                    | ________________________|
   | drainage control                | ________________________|
   | privacy fence                   | ________________________|
   | other mitigating measures suggested? | ________________________|

6) Recommendation on permit:
   a) denial ______ granting ______ with conditions ______
   b) conditions to be attached to permit :

__________________________ Date ____________________
(Signature of Environmental Council Chair)