

PLEASE RETAIN THE "GENERAL TERMS AND CONDITIONS" FOR YOUR RECORDS

**VILLAGE OF OLD FIELD
GENERAL TERMS AND CONDITIONS FOR TREE PERMITS**

1. **No work may begin without a Zoning Permit.**
 - a. Each application must be submitted for review **no later than the last Tuesday of each month.**
 - b. The Environmental Council meets the first Tuesday of each month for review of permit application and site inspections. **The applicant must prepare the site for inspection in the following manner:**
 - *Clearly mark the extent of proposed clearing including trees and shrubs.*
 - *Hand-cut a path if site location is not easily accessible.*
 - c. The Village Board of Trustees meets the second Tuesday of each month at 7:00 PM to act on applications reviewed by the Inspector/Environmental Council. In certain instances, additional information from applicant may be required.
 - d. Applicant may call the next Village work date after the Board of Trustees meeting regarding the permit application.
2. Zoning Permit will be dated the date of final approval. The Permit fee is to be paid within 60 day or the permit will become null and void. The permit should be clearly posted by the road at the end of property driveway.
3. *It is the responsibility of the resident to notify hired contractors of the following:*

Between the hours of 6:00 p.m. and 8:00 AM of the following morning, and at any time on Sunday and New York State legal holidays, the following acts are not permitted: The use or operation of any landscaping equipment by a commercial landscaper.

5. **Special permits will be required if the proposed project is located in:**
 1. Flood Plain (Village and NYS DEC permits)
 2. Tidal Wetlands (NYS DEC permit)
 3. Fresh Water Wetlands (Village and NYS DEC permits)
 4. Coastal Erosion High Hazard areas (Village permit)
 5. Within 500 feet of Brookhaven Town or Suffolk County Waters (Town/County permits) *It is the responsibility of the applicant to obtain the necessary special permits from the respective government agencies*

Village of Old Field Environmental Assessment Form

File no later than the last Tuesday of the month to be heard at the following months Board Meeting, call Village Hall (631)-941-9412 after Board meeting for status of Permit Application and to pick up permit. \$25.00 fee due upon filing for all Zoning (clearing, tree removal) Permits. All Zoning Permits are issued for 3 months.

Permit # _____

Location of site _____ Owner _____ Acreage _____

Owner/Contractor Phone: _____ Owner/Contractor Email: _____

Environmental Assessment Form

Please answer all questions. Mark N/A if a question does not apply to your project.

A. Locate the following on your survey, where applicable, labeling each item

- 1) proposed construction site
- 2) area to be cleared
- 3) temporary storage site for excavated material
- 4) temporary storage site for fill
- 5) tidal wetlands
- 6) swampy areas where water collects after rain
- 7) beach
- 8) bluffs

B. Description of project :

- 1) Briefly describe proposed project : _____

- 2) Clearing :
 - a. Approximate number of trees to be removed _____
 - b. Number of shrubs to be removed _____
 - c. Type of groundcover to be removed: (Check all that apply)
Grass _____ Weeds _____ Poison ivy _____
Grape vines _____ Cat briar _____ Bramble _____
Other (describe) _____
 - d. Disposal of cleared vegetation: (Check all that apply) **Note: no materials may be buried on-site**
Chipped on site _____ Trucked out of Village to legal dump site _____
Composted on site _____ Other: (please describe) _____
- 3) Excavation : (mark N/A if no excavation)
 - a. depth _____ feet length _____ feet width _____ feet
 - b. disposal of excavated material: (Check all that apply)
backfill (structure) _____ chipped on site _____
re-grading area around construction site _____
trucked out of Village to legal dump site _____
- 4) Fill : (mark N/A if no new fill to be used)
 - a. amount of fill needed _____ cu. yards **OR** truckloads _____
 - b. type of fill : (Check all that apply)
sand _____ gravel _____ dirt _____ top soil _____
- 5) Trucks needed for proposed project:
 - a. type of truck:
lumber/building materials _____ small dump truck _____
concrete/heavy boulders _____ truck with bulldozer _____
 - b. route of trucks in and out of the Village: _____
- 6) Methods proposed for preventing excavated materials and fill from causing erosion or being deposited into wetlands or street or onto neighboring properties:
 - a) hay bales surrounding such materials _____
 - b) fence lined with plastic around materials _____
 - c) tarpaulin over materials and staked to ground _____
 - d) other (please describe) :

AFFIDAVIT

I, _____ state that I am the owner or authorized agent of the property located at _____ and that all statements made in this application plus pages 1 and 2 of the above EAF are true to the best of my knowledge.

Name _____ Signature _____

Address _____

Sworn to before me this _____ day of _____, year _____

1. Village of Old Field Environmental Council Use Only

2) location of project in special area of concern :

- a) flood hazard area _____ zone _____
- b) bluff area _____
- c) coastal erosion hazard area _____
- d) tidal wetlands area _____
- e) freshwater wetlands area _____

3) Other permits needed?

- Army Corps of Engineers _____
- State Department of State Approval _____
- State DEC _____
- County Health Department _____
- County Planning Commission _____
- Town of Brookhaven _____
- Village Coastal Erosion _____
- Village Floodplain Development _____

4) Indications of possible significant environmental damage:

Type	NA	Probable	Short-term	Long-term
construction in or near wetland	_____	_____	_____	_____
altered drainage	_____	_____	_____	_____
siltation of surface water	_____	_____	_____	_____
erosion of beach, dune or bluff	_____	_____	_____	_____
loss of wildlife habitat	_____	_____	_____	_____

5) Likelihood of substantial environmental damage :

likely _____ possible _____ unlikely _____ notify _____

6) Need for corrective measures :

- Type: _____ Recommended measures: _____
- erosion control _____
- revegetation _____
- drainage control _____
- privacy fence _____
- other mitigating measures suggested: _____

7) Recommendation on permit:

- a) Denial _____ Granting _____ With conditions _____
- b) Conditions to be attached to the permit _____

(Signature of Environmental Council Chair) Date _____