

**VILLAGE OF OLD FIELD**  
**Board of Trustees Monthly Meeting Minutes**  
**Tuesday December 9, 2025 at 7:00 pm**

Mayor Tom Gulbransen- Fire and Safety, Environmental  
Deputy Mayor TBD - Operations, Website, Code Enforcement  
Trustee Rebecca VanDerBogart - Building, Lighthouse Project - *Absent*  
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks, Meadow Project  
Trustee Hannah Smith – Special Projects, MS4, Meadow Project  
Trustee Chase – Operations, Code Enforcement  
Village Attorney - Anthony Guardino  
Village Clerk - Patty Rodier  
Village Treasurer - Andrea Podolsky  
Building Inspector - Joseph Arico  
Building Clerk - Dawn McCoy - *Absent*  
Code Enforcement – Paul Wasielewski

**Appointment of Trustee**

- Mayor Gulbransen appointed Robert Chase to fill Trustee Schaefer’s term as Village Trustee.

**Building:**

- 1 Old Field Woods Rd – Electrical Certificate received, final inspection to be scheduled.
- 15 Wood Hull Cove. Motion to approve the site plan and decision letter was made at the work session. Farrell Fritz to send the decision letter to the Village and the Building Department will generate the permit.
- 16 Blueberry Ridge deer fence investigation to be scheduled. This will need a permit. Documentation has been provided to the Deer Fence Committee.
- Anthony Gaurdino to send Inspector Joe Arico proposed lighting and noise code changes for review and feedback.
- Inspector Joe Arico suggested the Village update the fee schedule for permits. Joe Arico to send the Treasurer Smithtown’s fee schedule for input into Old Field’s fee schedule.
- Trustee Morrison to work with Code Enforcement to investigate and update fines/embed fines into codes that are missing a clear fine.

**Clerk:**

- Motion was made by Trustee Morrison and 2<sup>nd</sup> by Trustee Smith to approve the minutes of the November BOT minutes. Motion passed 4-0.

**Treasurer:**

- Motion was made by Mayor Gulbransen and 2<sup>nd</sup> by Trustee Smith to approve the October Treasurer’s report. Motion passed 3-0 and 1 abstain
- Motion was made by Trustee Morrison and 2<sup>nd</sup> by Trustee Smith to approve the October and November Warrants. Motion passed 3-0 and 1 abstain
- Discussion regarding approving the budget in January. The Village Treasurer to send the Trustees a final budget for review

**Code Enforcement:**

- House Checks: 370
- Miles: 3130 (59 Shifts) Approx 53 miles per shift
- Field Reports: 37
- Parking Summonses: 4
- Tree Cutting Summonses: 3

**Environmental Committee**

- NA

**Deer Fence:**

- 16 Blueberry Ridge in process with the Deer Fence Committee

**New Business:**

- 2026/27 budget:
  - In the event the budget exceeds the 2% tax cap – introduce Public Hearing #1.LL2026-01. Budget still under review.
- Lighting and Noise code updates. Suggested changes to wording to be reviewed and introduce Public Hearing # LL2026-02 when code language has been agreed.
- Investigate the potential to levy fines against deer fence installation contractors
- Mayor Gulbransen is looking to make the Village a member of LINSHA – Long Island North Shore Heritage Area
- Kaltenborn Commons breaker panel is not working. Trustee Morrison to work on remediating the issue.

**Old Business:**

- County Hazard Mitigation Plan
- Progress being made on the Lighthouse Preservation
- Lighthouse Preservation status of funding – suggested a July gala
- Building Dept weekly workflow
- Review Village Code Sections: 68 Outdoor Lighting; 64 Noise and various sections to embed fine amounts

**Trustee Reports:**

- Mayor Tom Gulbransen – Fire & Safety, Environmental, Lighthouse Preservation Project
- Trustee Rebecca VanDerBogart -Building, Lighthouse Preservation Project
- Trustee Morgan Morrison - Roadside, Trees, Streets & Parks, Meadow Project
- Trustee Chase - Operations, Code Enforcement
- Trustee Hannah Smith – Special Projects, MS4, Meadow Project

**Executive Session:** Interviewing for two positions

In:

Out:

Adjourned:

**Calendar**

- Next Work Session Thursday January 8, 2025
- Monthly Meeting Tuesday, January 13, 2026