

VILLAGE OF OLD FIELD
Board of Trustees Monthly Meeting Minutes
Tuesday November 11, 2025 at 7:00 pm

Mayor Tom Gulbransen- Fire and Safety, Environmental
Deputy Mayor William Schaefer- Operations, Website, Code Enforcement (absent)
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks, Meadow Project
Trustee Hannah Smith – Special Projects, MS4, Meadow Project
Village Attorney - Anthony Guardino
Village Clerk - Patty Rodier
Village Treasurer - Andrea Podolsky
Building Inspector - Joseph Arico
Building Clerk - Dawn McCoy (absent)
Code Enforcement – Paul Wasielewski

Pledge

Public Comment:

- Resident noted that there is a lot of wood piling up at a resident’s address. Code Chief Wasielewski advised that it is being used to heat the residence.

Building:

- Building Reports. Joe Arico advised that the Sunset View subdivision will have a planning review for all of the lots and Village attorney, Anthony Gaurdino, will confirm when all items on the subdivision approval are satisfied. Sunset View is wanting to post a letter of credit for the roadway requirements that are written in the subdivision approval.
- 15 Woodhull Cove – Joe Arico advised there is no CEHA needed for this project
- 12 Childs Lane – ZBA Meeting scheduled for December 3, 2025

Clerk:

- Motion was made by Trustee Van der Bogart and 2nd by Trustee Morrison to approve the minutes of the October BOT minutes. Motion passed 4-0

Treasurer:

- Motion to approve the October Treasurer’s report.
- Motion to approve the October Warrants.

Code Enforcement:

- House Checks: 379
- Miles: 3262 over 62 Shifts at 54 miles per shift
- Field Reports: 42
- Parking Summonses: 4
- Commercial material being stored at Kaltenborn Commons: 1
- Code enforcement is monitoring the hunting in the Village
- Code confirmed that Tree Stand Renting is happening.

Environmental Committee

- 191 Old Field Road – dead tree removal application. Courtesy Notification, no permit needed.
- 5 Holly Lane – three declining trees removal application. Courtesy Notification, no permit needed.
- 15 Wood Hull Cove – tree removal in conjunction with construction work. ECC recommended approval.
- 1 Woodhull Cove was issued a new summons as per Building Inspector Joe Arico
- ECC is still waiting on plans for planting from 10 Holly Lane

New Business:

- America turning 250 – July 4th celebration in combination with the Michigan Lighthouse Alliance proposition. The Village is looking to collaborate with the Three Village Historical Society and will be requesting a committee to put together a dinner event at the lighthouse.
- Motion was made by Trustee Morrison and 2nd by Trustee Van Der Bogart to move the village election day from Tuesday March 17 to Wednesday March 18 as the 17th is St. Patrick's day
- A motion was made by Trustee Morrison and 2nd by Trustee Smith to approve the CEHA Administrator Proposal from Brian McCaffery. Motion approved 4-0
- A motion as made by Trustee Van Der Bogart to approve the Stormwater Management Programs Proposal from Brian McCaffery. Motion passed 4-0

Old Business:

- A motion was made by Trustee Morrison and 2nd by Trustee Van Der Bogart to approve the Snow removal proposal from Bongiorno. Motion passed 4-0
- Lighthouse Preservation contract for the first phase of the restoration was signed by Fenniman Architects.
- Lighthouse Preservation funding ideas are being considered.
- Motion was made by Trustee Morrison and 2nd by Trustee Van Der Bogart to approve the quote from JB's Asphalt for a directional arrow to be painted on the roadway. Motion passed 4-0
- Local Election law changes do not affect Villages
- Review Village Code Sections: 68 Outdoor Lighting; 64 Noise and various sections to embed fine amounts.
 - Noise – discussion acknowledged that a noise ordinance limits the times for parties but not between Mon-Fri. Further discussion suggested the Village max out how long a residence can run power equipment. Code to acquire a decibel meter.
 - Lighting – discussion acknowledged that lighting applies to outdoor lighting (ie: security, holiday) and has to be objectively measured. Code to acquire a meter. Further discussion questioned that need to define "Traditional Holiday" timing. Joe Arico to send the Board the code used in Nissequogue. Code enforcement will enforce the existing lighting code.

Public Comment:

- Resident Christensen spoke about the speeding that occurs on the roads and discussion regarding the potential methods for slowing residents down revealed that most options had potential legal ramifications if installed. Such as speed table.

Trustee Reports:

- Mayor Tom Gulbransen – Fire & Safety, Environmental, Lighthouse Preservation Project
- Trustee Rebecca VanDerBogart -Building, Lighthouse Preservation Project
- Trustee Morgan Morrison - Roadside, Trees, Streets & Parks, Meadow Project
- Trustee William Schaefer - Operations, Website, Code Enforcement
- Trustee Hannah Smith – Special Projects, MS4, Meadow Project

Executive Session: Interviewing for two positions

In:

Out:

Adjourned:

Calendar

- Next Work Session Thursday December 4, 2025
- Monthly Meeting Tuesday, December 9, 2025