

VILLAGE OF OLD FIELD
Board of Trustees Monthly Meeting Minutes
Tuesday October 14, 2025 at 7:00 pm

Mayor Tom Gulbransen- Fire and Safety, Environmental
Deputy Mayor William Schaefer- Operations, Website, Code Enforcement
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks, Meadow Project
Trustee Hannah Smith – Special Projects, MS4, Meadow Project
Village Attorney - Anthony Guardino
Village Clerk - Patty Rodier
Village Treasurer - Andrea Podolsky
Building Inspector - Joseph Arico
Building Clerk - Dawn McCoy - **Absent**
Code Enforcement – Paul Wasielewski - **Absent**

Salute to Flag

- 7:00 pm

Correspondence:

- Jane Fasullo inquired if the Board would consider sending the Board meeting agenda out to all the residents prior to the meeting. The Board agreed to send out a constant contact with agenda items when feasible

Building:

- The Village Engineer has provided the subdivision with the bond fee for road criteria for Sub-Division. The bond is due within 60 days of the resolution (Nov 29th).
- Clarification was provided by Jeff Schnee that the Planning board did not approve specific drainage and road infrastructure approvals for each individual lot in the Sunset View subdivision and that each individual property owner will need to work with the Building department separately at the time of their construction project.
- Code Enforcement officer Matt Murphy has obtained the certifications necessary for the Building Inspector role and has made arrangements to do field training with Joe Arico.
- Joe Arico has requested Building Code (Scott Basantes) to issue a summons to 1 Wood Hull Cove
- Mayor Gulbransen has provided the Building Department a spreadsheet to assist the Building Department with project/building applications, permits and final inspections with tracking and scheduling to Joe Arico to review and adjust the tracking process and provide an update to the Board.

Clerk:

- A motion was made by Trustee Schaefer and 2nd by Trustee Morrison to approve the minutes of the September BOT minutes. Motion Passed 5-0

Treasurer:

- A motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart to approve the September Treasurer's report. Motion Passed 5-0
- A motion was made by Trustee Schaefer and 2nd by Trustee Morrison to approve the September Warrants. Motion Passed 5-0

Code Enforcement:

- House Checks: 392
- Miles: 3192 over 60 Shifts at 53 miles per shift
- Field Reports: 38
- Parking Summonses: 7
- Work before 8am Code Violation: 1
- Trespass Code Violation: 1

Environmental Committee

- 88 Old Field Road tree trimming and ivy clearing. No permit required, work can be completed as described
- 8 Crane Neck Road tree removal and pruning. No permit required, work can be completed as described.

Deer Fence:

- NA

New Business:

- PSEGLI Old Field Reconfigure Project, Childs Lane/Crane Neck Road. Chris from PSEGLI responded to resident questions and outlined the work that will take place. Chris from PSEG will reach out to the Crane Neck Association to meet with them separately. Mayor Gulbransen will send Chris the list of associations.
- The Village will put out a Constant Contact in efforts to see if there are residents interested in joining a Ways and Means Welcoming committee.
- Village postal correspondence for larger or off size envelopes will be managed by utilizing the Code Enforcement team while more research is done on procuring a scale and postage from "stamps.com".
- Uniform Justice Court Act – Audit of Justice records and docket will be scheduled at the earliest by the Village Treasurer.
- Village Attorney advised that the Sunset View subdivision recreation fee is to be used exclusively for park or recreational purposes but there is a path to use some of the funds to refurbish the Lighthouse as it is a recreational destination for the public.
 - Resident Schnee inquired if consideration can be made to use some of the funds for Canoe and Kayak racks for resident use.
 - A suggestion was made to create an exploratory committee to develop ideas for use of the funds for recreational purposes
- The Board of Trustees agreed that the services provided by Sound View can be broken out to allow for more competitive bidding on the services separately
- The ad for snow removal services yielded no response. Inquiries with nearby Villages for contractors is underway to procure the services.
- Trustee Morrison suggested cleaning the debris off the roads from the recent storm. The Village treasurer advised the streets get cleaned twice a year. It was agreed that due to the pending leaf fall, the Village will limit the immediate cleaning to Old Field Landscaping cleaning off the catch basins.

Old Business:

- Lighthouse restoration architectural services procurement has narrowed down the field of potential providers to three. The board has done extensive investigation into restoration architects, including consultation with local experts and performed multiple reference checks. After reviewing the attributes of the top three providers and having no questions or objections from the audience, a motion was made by Trustee Van Der Bogart and 2nd by Trustee Morrison to accept the proposal from Thomas Fenniman and to authorize the Mayor to execute on the contract to be drafted. Motion passed 5-0
- Lighthouse restoration fund raising - Lighthouse preservation grant support from Peconic Solutions continues. Report (provided post meeting) is below:
 - **Grants Submitted:**
 - Submitted 2026 Preservation Opportunity
 - Submitted NYS Consolidated Funding Application for \$675,000 towards Lighthouse Restoration under Office of Parks, Recreation and Historic Preservation due July 31, 2025
 - Submitted NYS Assemblywoman Kassay Capital Request form due July 31, 2025
 - Municipal Aid Program grant application to County for \$42,145 towards installation of Native Meadow for Pollinator Habitat
 - Community Project Spending request to Congressman LaLota for \$500,000 under National Park Service Historic Preservation Fund Save America's Treasures program towards Lighthouse restoration
 - **Ongoing Support work:**
 - Inquiries to discretionary NYS funding opportunities o Senator Palumbo – Angela Noncarrow Chief Legislative Aid looking into status of DASNY award – most likely no movement until legislature back in January 2026
 - Assemblywoman Kassay – potentially new SAM grant opportunities for 2026
 - Governor Hochul discretionary funding/2026 budget inclusion
 - The Village of Old Field has been awarded a NYS SAM grant in the amount of \$278,000. DASNY Project ID: #12976. Restoration of the Old Field Lighthouse - Incorporated Village of Old Field. Grant submitted in 2018 under the New York State and Municipal Facilities Program. DASNY reviewed it favorably and sent it to the Legislature. Now in the NYS Senate Finance committee.
 - **Future Opportunities:**
 - Federal: National Park Service Historic Preservation Fund Save America's Treasures competitive application up to \$750,000 (50/50 match) generally due November 2025 – Grant Guidelines not released yet – pending federal Continuing Resolution or Budget Bill.
 - Congressionally Directed Spending Requests to Schumer and Gillibrand 2026
 - Community Project Spending Request to Congressman LaLota

- The Board to reach out to other Villages to understand their success rates in regards to Grants and a request to have Chris Kempner from Peconic Solutions attend November's Board of Trustees meeting.
- Trustee Morrison received a preliminary plan on the drainage at Quaker and Old Field Rd. The Board has agreed to removal of the berm at the road's edge and placement of a directional sign to alleviate resident concern regarding traffic causing grading issues that result in drainage problems.
- Mayor Gulbransen will do a deep dive into the prosecution process to get a better understanding why there is a high rate of dismissal. Trustee Schaefer noted that the Board is not getting feedback from the prosecutor as to the case outcomes.

Trustee Reports:

- Mayor Tom Gulbransen – Fire & Safety, Environmental
- Trustee Rebecca VanDerBogart -Building, Lighthouse Project
- Trustee Morgan Morrison - Roadside, Trees, Streets & Parks, Meadow Project
- Trustee William Schaefer - Operations, Website, Code Enforcement
- Trustee Hannah Smith – Special Projects, MS4, Meadow Project

Executive Session: Interviewing for two positions

In:

Out:

Adjourned:

Calendar

- Next Work Session Thursday November 6, 2025
- Monthly Meeting Tuesday, November 11, 2025