

VILLAGE OF OLD FIELD
Board of Trustees Monthly Meeting Minutes
Tuesday May 13, 2025 at 7:00 pm

Mayor Tom Gulbransen- Fire and Safety, Environmental
Deputy Mayor William Schaefer- Operations, Website, Code Enforcement
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks, Meadow Project
Trustee Hannah Smith – Special Projects, MS4, Meadow Project - Absent
Village Attorney - Anthony Guardino
Village Clerk - Patty Rodier
Village Treasurer - Andrea Podolsky
Building Inspector - Joseph Arico
Building Clerk - Dawn McCoy
Code Enforcement – Paul Wasielewski - Absent

Pledge: 7:01

Public Hearing(s) re: Code Changes:

- Code changes for Public Hearing
 - Local Law # 04-2025 Chapter 121 code amendment language on driveway aprons. Motion made by Trustee Van Der Bogard and 2nd by Trustee Schaefer to adopt law. Passed 4-0.
 - Local Law # 05-2025 Chapter 60 defining “debris. Motion made by Trustee Morrison and 2nd by Trustee Schaefer to adopt law. Passed 4-0.
 - Local Law # 06-2025 New chapter - appearance tickets. Motion made by Trustee Schefer and 2nd by Trustee Van Der Bogart to adopt law. Passed 4-0.
 - Local Law # 07a-2025 Chapter 108 Trees and clearing substantial alteration/clearing of diverse natural habitat - Motion made by Trustee Schaefer and 2nd by Trustee Morrison to continue the public hearing in June. Motion passed 4-0
 - Local Law # 07b-2025 Chapter 121 of the Village Code (Zoning) to address substantial alteration/substantial clearing of diverse natural habitat and preservation of natural habitat area - Motion made by Trustee Schaefer and 2nd by Trustee Morrison to continue the public hearing in June. Motion passed 4-0

Building:

- Building Reports from Building Clerk reviewed
- Motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart for site plan approval for 96 OFR Reconstruction of Pier. Motion passed 4-0. Site plan was given to Village Attorney to write the decision letter.
- Decision Letter provided by the Village Attorney for 94 OFR Reconstruction of Pier.
- Decision Letter provided by the Village Attorney 74 Old Field Road.
- 113 Mount Grey Rd – picked up site plans for his project and dropped off at Hayduk (May 13, 2025).

Clerk:

- Motion was made by Trustee Schaefer and 2nd by Trustee Morrisson to approve the minutes from the April Board of Trustees Meeting. Motion passed 4-0

Treasurer:

- Motion was made by Trustee Schaefer and 2nd by Trustee Morrisson to approve the April Treasurer's report. Motion passed 3-1 Mayor Gulbransen abstained.
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrisson to approve the April warrants. Motion passed 3-1 Mayor Gulbransen abstained.

Deer Fence:

- A motion was made by Trustee Morrisson and 2nd by Trustee Schaefer to approve the deer fence application for 113 Mount Grey Rd. subject to eliminating the bar at top and lowering height of fence. Motion passed 3-1.

Grants:

- Report:
 - Submitted Municipal Aid Program grant application to County for \$42,145 towards installation of Native Meadow for Pollinator Habitat (March 31, 2025).
 - Submitted Congressionally Directed Spending requests to Senators Schumer and Gillibrand for \$500,000 under National Park Service Historic Preservation Fund Save America's Treasures program towards Lighthouse restoration (April 4, 2025).
 - Submitted Community Project Spending request to Congressman LaLota for \$500,000 under National Park Service Historic Preservation Fund Save America's Treasures program towards Lighthouse restoration (April 28, 2025).
 - Inquiries to attempt to secure disbursement of 2018 DASNY grant.
- Potential Future Grants (may or may not apply):
 - NYS Consolidated Funding (Application due July 2025):
 - NYS Office of Parks, Recreation & Historic Preservation
 - Market NY (I Love NY Tourism funding)
 - Federal:
 - Save America's Treasures competitive application up to \$750,000 due November 2025
- Meetings:
 - NYS Long Island Regional Economic Development Council (LIREDC) Public Meeting, Wednesday, May 21st at 2:00pm NYIT
 - WQPRP (Water Quality Protection and Restoration Program) 2025 funding cycle will be held from 11am-12pm on Wednesday, May 21st on Microsoft Teams

New Business:

- Trustee Schaefer reported the hiring of additional Code Enforcement Personnel and the ongoing restructuring of the office and adoption of new policy procedures.
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- MS4 permit requirements: Manual created to cover the three requirements below:
 - A monitoring location inspection & sampling program
 - An illicit discharge track down program
 - An illicit discharge elimination program
- Questions for DEC Regional Office were sent by Mayor Gulbransen to Rob Marsh
- Verizon franchise agreement – Village Attorney has been in touch with Verizon who sent a draft agreement but it had the wrong Village referenced, Rachel to follow up with Verizon.

Old Business:

- Lighthouse restoration architectural services procurement
 - Modern Ruins Contract. (Anthony) As per David Curry from Farrel Fritz: a revised contract was sent to Walter's counsel that addressed the standard AIA indemnity and the language re: license to use the drawings if Architect is terminated for cause. The scope of work changes (if any) that need to be done need to come from Walter, as he drafted the exhibit that contains the essential terms.

Correspondence:

- Communication from Steve Shybunko re: New Code Enforcement Chief
- Communication from resident Jane and Mike Fasullo at 68 Old Field Rd. regarding flooding and their vernal pond.

Trustee Reports:

- Mayor Tom Gulbransen – Fire & Safety, Environmental
- Trustee Rebecca VanDerBogart -Building, Lighthouse Project
- Trustee Morgan Morrison - Roadside, Trees, Streets & Parks, Meadow Project
- Trustee William Schaefer - Operations, Website, Code Enforcement
- Trustee Hannah Smith – Special Projects, MS4, Meadow Project

Executive Session:

In: 10:15

Out:

Adjourned:

Calendar

- Next Work Session Thursday June 5, 2025
- Monthly Meeting Tuesday, June 10, 2025