

**VILLAGE OF OLD FIELD**  
**Board of Trustees Monthly Meeting Minutes**  
**Tuesday November 12, 2024 at 7:00 pm**

Mayor Tom Gulbransen- Fire and Safety, Code Enforcement, Environmental  
Deputy Mayor William Schaefer- Operations, Special Projects, Website  
Trustee Rebecca VanDerBogart - Building, Lighthouse Project  
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks  
Trustee Hannah Smith – At large  
Village Attorney - Anthony Guardino  
Village Clerk - Patty Rodier - absent  
Village Treasurer - Andrea Podolsky  
Building Inspector - Joseph Arico  
Building Clerk - Dawn McCoy - absent

**Public Comment**

- Richard Sobel and Ron Lavita discussed lighting in the Village and stated that the code needs to be addressed.
- Eagle Scout, Emma Larsen, discussed her project to install a bench and flower beds – see old business

**Building**

- Building Department Reports
- Update on Licalzi (103 Old Field Rd) sanitary system. Joe is not sure if over 100 cubic yards of sand has already been utilized on the property. Joe to advise if a summons should be issued for a variance. Hayduck was to be sent to look and provide feedback.
- 12 Westgate Boat House removal. Boat House not yet removed the court has given the resident a six week extension with a \$350 fine.
- 92 Old Field Road was given a violation by Joe for an apron built without a permit.
- 64 Crane Neck Road site plan review. Hayduk may need to bring in Laura Schwanof Landscape architect.

**Clerk**

- Motion to approve the minutes from October BOT meeting 2024 was made by Trustee Schaefer and 2<sup>nd</sup> by Trustee Morrison. Passed 4 -0 with 1 abstain

**Treasurer**

- Motion to approve warrants and Treasurer's report for October of 2024 was made by Trustee Schaefer and 2<sup>nd</sup> by Trustee Morrison. Passed 4-0 with 1 abstain

## **Environmental Committee**

- 64 Crane Neck Rd tree removal was approved 5-0

## **Deer Fence**

- 5 Johns Hollow Rd deer Fence application – Recommendation from DFC:
  - The Deer Fence Committee met with Kumar Guddati on Friday October 1 at 4pm. They reviewed the site plan and materials and walked the lines where the fence is to be erected. Small area of fence borders Holly Lane (with a 5 foot setback) and will be well concealed by existing shrubbery. Recommend that this permit be approved.
    - Motion made by Trustee Morrison and 2<sup>nd</sup> by Trustee Smith to approve the deer fence only portion of the resident's permit. Passed 5-0

## **Code**

- Code Report:
  - 503 Property Checks
  - 15 Field Reports (24-123 thru 24-140)
  - 2 DOA Deer on roadway investigation reports
  - 4 Village information reports
  - 2 Road hazard investigation reports
  - 5 code violation investigation reports
  - 2 suspicious vehicle reports

## **New Business**

- Motion to approve and sign the extension of the 2023 Highway agreement – sand/salt mixture made by Trustee Schaefer and 2<sup>nd</sup> by Trustee Morrison. Passed 5-0
- Motion made to approve the resolution for the village elections of 2025 made by Trustee Schaefer and 2<sup>nd</sup> by Trustee Morrison. Passed 5-0
- Constant Contact for Absentee ballot applications was sent and copies are available for residents.

## Old Business

- Motion to approve Eagle Scout, Emma Larsen's, bench and small bed work project with small adjustment made by Morgan was made by Trustee Morrison and 2<sup>nd</sup> by Trustee Vander Bogart. The plantings to cost \$250. If the benches are not donated, the Eagle Scout will contact the Mayor. Motion Passed 5-0
- Pomeroy Foundation free signage documentation has been submitted.
- Motion made to select Clovis as the vendor for the tree and bush cleanup of the north eastern side of the lighthouse property made by Trustee Vanderbogart and 2<sup>nd</sup> by Trustee Smith. Passed 5-0. Morgan will be the lead on the project and ensure the tree trimming limits are not exceeded.
- Serv Pro provided estimate to remediate the lead paint on the interior of the lighthouse windows. The quote was at \$7,000 + to do the windows and clean up the basement floor from the debris that washed in. Need to get a quote to repaint after the clean-up.
- Building (Joe ) to provide a detailed procedure document outlining what is handled by Uniform code and un-uniformed code. Trustee Schaefer will make changes to the violation, work stoppage and other forms used by uniformed code using the procedures and explanation document from Joe as a guide.
- Code revisions to section 108 update from Trustee Morrison and Schaefer after review of wording changes from Village Attorney and Uplighting discussion to decide on criteria for Village Dark Sky policy
- Prosecutor Kaufman provided a letter to the Mayor which describes numerous aspects of his efforts to address potential code violations. Update on the recommendations on changes to our documentation of potential violations, new timelines for exchanging information, and code which could be improved. Trustee Schaefer and Prosecutor Kaufman working on tightening up code.
- Modern Ruins references came back with positive recommendations from past MR customers.

## Trustee Reports

- Mayor Tom Gulbransen – Fire & Safety, Code Enforcement, Environmental
- Trustee Rebecca VanDerBogart -Building, Lighthouse Project -
- Trustee Morgan Morrison-Roadside, Trees, Streets & Parks
- Trustee William Schaefer-Operations, Special Projects, Website
- Trustee Hannah Smith – at Large

## Executive Session

In: 9:45                      Out: 10:15 pm                      Adjourned 10:16

## Calendar

- Next Work Session Thursday, December 5, 2024
- Monthly Meeting Tuesday, December 10, 2024