

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES MEETING MINUTES
FRIDAY, AUGUST 23, 2024 at 5:30 pm

Mayor Tom Gulbransen- Fire and Safety, Code Enforcement, Environmental
Deputy Mayor William Schaefer- Operations, Special Projects, Website
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks
Trustee Hannah Smith – At large
Village Attorney Anthony Guardino (not in attendance)
Village Clerk Patty Rodier
Village Treasurer Andrea Podolsky
Building Inspector Joseph Arico (not in attendance)
Building Clerk Dawn McCoy (not in attendance)

Pledge of Allegiance

- Lead by Mayor Gulbransen at 5:52 pm

Environmental Committee

- Motion to approve application for tree removal permit for 102 Mount Grey Rd. was made by Trustee Schafer and 2nd by Trustee Morrison.
Passed 5-0
- Motion to approve application for tree removal permit for 191 Old Field Road was made by Trustee VanDerBogart and 2nd by Trustee Schafer.
Passed 4-0 (Trustee Morrison abstained)
- Motion made to approve the clean up of tree debris in front of 86 Old Field Road by Old Field Landscaping at \$150 was made by Trustee Schaefer and 2nd by Trustee Morrison
Passed 4-0 (Trustee Smith abstained)

Deer Fence Committee

- Committee member Haley inquired about the status of the application for 50 Crane Neck Rd. The documents were retrieved from the building department and discussion confirmed the request is in line with code and a motion was made by Trustee VanDerBogart to approve and 2nd by Trustee Schafer
Passed 5-0

New Business

- Lighthouse restoration Fundraising with Rutolo
 - Trustee Schafer inquired about the additional charges listed in the proposal and Rutolo advised it was to cover things such as travel. Trustee asked if Rutolo could provide an estimate and Rutolo advised the charges would be minimal as the primary person (Tom Hammel) on the project is an East Hampton resident so travel charges would be a minimal component. (below \$600). Rutolo advised they will be able to give a better full quote post study.
 - Trustee Schafer asked what the Village board would gain/have at the end of the 1st phase (27K). Rutolo responded that phase 1 would result in a study that identifies things such as:
 - Who the large donors are
 - Who we don't know as potential donors
 - Develop a prospect list
 - Identify volunteers
 - Develop a campaign cabinet
 - Develop a report with a roadmap
 - Rutolo is estimating the lighthouse project will take 12 months
 - The question was asked if Rutolo can give examples of similar organizations that the board can use to follow up with. Rutolo will send over 2 past clients of organizations that are local to LI
 - Rutolo estimating 10 weeks to perform the study
 - Rutolo suggested the public phase be in Nov and to avoid the 1st 2 weeks in December
 - Rutolo will provide detail of what is encompassed in phase 3
- Historic Society (Greg):
 - Will act as the 501c.for the lighthouse project
 - Will be added to the Sept 17th BOT meeting and asked if we could have a physical presentation from Rutolo at the meeting
 - Would like to see any examples Rutolo provides
 - Historic society meetings are bi-monthly usually the 2nd wed of the month.

Executive Session

In: 6:58 pm

Out: 7:15 pm

Adjourned: 7:15 pm

Calendar

- Next Work Session Thursday, September 5, 2024
- Monthly Meeting September 17, 2024