

VILLAGE OF OLD FIELD
Board of Trustees Meeting Minutes
Tuesday September 17, 2024 at 7:00 pm

Mayor Tom Gulbransen- Fire and Safety, Code Enforcement, Environmental
Deputy Mayor William Schaefer- Operations, Special Projects, Website
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks
Trustee Hannah Smith – At large
Village Attorney Anthony Guardino
Village Clerk Patty Rodier
Village Treasurer Andrea Podolsky
Building Inspector Joseph Arico (not in attendance)
Building Clerk Dawn McCoy (not in attendance)

Meeting Start

- 7:01

Pledge of Allegiance

- Lead by Mayor Gulbransen

Mandatory Training

- MS4 Storm Water training – delivered by Brian McCaffrey. Updated Stormwater documents filed.

Building

- 103 Old Field Rd – Site plan application formally requested via a letter from Building
- 12 West Gate – building to do a site visit September 21. Proof of boathouse demo required by November 7.
- 50 Crane Neck Rd – chain link fence is grandfathered in.

Clerk

- Motion to approve minutes from July and August Meetings 2024 was made by Trustee Schaefer and 2nd by Trustee Morrison. Vote 5-0

Treasurer

- Motion to approve warrants for June, July and August (prior to Sept) of 2024 was made by Trustee Schaefer and 2nd Trustee Morrison. Vote 5-0
- Motion to approve treasurer's reports for June, July and August of 2024 was made by Trustee Schaefer and 2nd by Trustee Morrison. Vote 4-0, 1 abstain

Environmental Committee

- Motion to approve 173 Old Field Road tree removal application was made by Trustee Schaefer and 2nd by Trustee Morrison. Vote 5-0
- Motion to approve 143 Old Field Rd tree removal application was made by Trustee Morrison and 2nd by Trustee Smith. Vote 5-0

Deer Fence

- Motion to approve 21 Crane Neck Rd deer fence application was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart. Vote 5-0
- 102 Mount Grey Rd deer permit application fee doubled as the fence was installed before application was submitted. Motion to approve 102 Mount Grey Rd deer fence application was made by Trustee Van Der Bogart and 2nd by Trustee Morrison. Vote 5-0.
- Trustee Van Der Bogart inquired about 2 & 10 North Ridge road and 100 Mount Grey Rd. regarding deer fences with no permits. She will follow up with Code (Scott).

Code

- Code Report
 - 485 Property Checks completed in July
 - 28 Field reports generated (24-079 thru 24-106)
 - 10 Village information reports
 - 4 Fire alarm investigation reports
 - 13 Code violation investigation reports
 - 1 Tree blocking roadway report
- Summons:
 - 1 East Gate- Clearing Condition. Violation to be issued.
 - 183 Old Field Road- Light Condition. Violation was issued by Frank in May. No lights were observed in the recent days.
 - 3 Blueberry Ridge Road- Tree Clearing. Matter was in court and Judge dismissed the case due to the code being vague.
 - 1 Old Field Woods Road- Tree Clearing. Matter was in court and was dismissed due to a procedural discrepancy regarding discovery requirements.

Action Items

- Motion was made by Trustee Morrison and 2nd by Trustee Schaefer to approve and sign the one year option on the snow removal contract with Landscaping by Gaspar LaRosa. The contract will expire in September of 2025. Vote 5-0
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrison to approve and sign a renewal of the contract with Soundview for the HVAC services. \$1125.00 same as last year. Soundview handles the Oil furnace and the AC. Vote 5-0

New Business

- Code 108-3C4 - Trustee Morrison is in the process of developing a recommended list of “invasive” species
- Discussion regarding procuring a credit card for the Village use to keep all expenses under one account. Andrea is working with Chase to open a CC account.
- Investigating IT services and potential upgrade of the infrastructure.
- Irene from Farrel Fritz has provided information regarding a process for employees to be able to submit anonymous concerns and complaints regarding working at the village. A change to include a submission and processing flow to allow for true anonymity.
- A motion was made by Trustee Van Der Bogart and 2nd by Trustee Morrison to approve a grant writing class (via Zoom) for Village Clerk at \$495. Vote 5-0
- Trustee Morrison and Village Treasurer to check on the crack fill work recently completed by Opal. The material used this year appears to be of a lesser quality than last year.
- Trustee Morrison noted an issue with water pooling at OFR and Quaker Path. He advised that he has spoken to Hayduk who advised this can be remediated with a trench under the road.
- Debris has been noted along the beach and a clean-up has been requested. Mayor Gulbransen will look into getting a vehicle that can be used on the beach to be able to do the cleanup of the material that has washed ashore.

Old Business

- Trustee Schaefer and Mayor Gulbransen requested an in-person formal presentation from Modern Ruins (Walter). Date is September 25th at 10:30 am
- Trustee Morrison believes he has provided Village Attorney Anthony Guardino code revisions wording for “clearing’ definition. Anthony will relocate and action.
- Attorney Guardino to investigate the definition outlined for “mature” tree.

Trustee Reports

- Mayor Tom Gulbransen – Fire & Safety, Code Enforcement, Environmental
- Trustee Rebecca VanDerBogart -Building, Lighthouse Project
- Trustee Morgan Morrison-Roadside, Trees, Streets & Parks
- Trustee William Schaefer-Operations, Special Projects, Website
- Trustee Hannah Smith – at Large

Executive Session

- Time recording

In: 9:29

Out: 10:45

Meeting Adjourned

- 9:29

Calendar

- Next Work Session Thursday, October 3, 2024
- Monthly Meeting Tuesday, October 8, 2024