

**Village of Old Field
Board of Trustees Meeting Minutes
May 14, 2024, 7PM**

Mayor Tom Gulbransen- Fire and Safety, Code Enforcement, Environmental
Deputy Mayor William Schaefer-Operations, Special Projects, Website,
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison- Roadside, Trees, Streets, and Parks
Trustee Hannah Smith – At large
Attorney John Armentano
Village Clerk Lynda Howell (not in attendance)
Village Treasurer Andrea Podolsky
Building Inspector Joseph Arico
Building Clerk Dawn McCoy (not in attendance)

Pledge to the Flag

Public Comment - None

Building

Building Reports
Summons – Discussed proper procedure.

Clerk

- On a motion by Trustee Schaefer, seconded by Trustee VanDerBogart, the Board approved the Minutes of March 2024, 4-0, (Trustee Smith abstained).

Treasurer

- On a motion by Trustee Schaefer, seconded by Trustee Morrison, the Board approved the Warrants and Treasurer's reports as presented for April 2024, 5-0.

Code Report

- April 2024 -Field Reports: Property checks Code violation investigation reports Information reports
- Summons report from Court
- House Check Form – Form to be reviewed and revised by Village Attorney Guardino.

Action Items

- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved Opal Construction for pothole repair of Village roads at a cost of \$25,000, 5-0.
- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved JB's Asphalt Sealcoating, Inc. for the restriping of Village road lines and pavement markings at a cost of \$10, 200.00, 5-0.
- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved JB's Asphalt Sealcoating, Inc. for the road crack sealant of Village roads at a cost of \$14,700.00, 5-0.
- Held over: Engagement Letter from Cullen & Danowski to serve as Village auditor, including certified audits, for one year at \$_____ per year.
- On a motion by Trustee Schaefer, seconded by Trustee Morrison, the Board approved the hiring of Patricia Rodier as Village Clerk at \$38.17/hr., 5-0.
- On a motion by Trustee Morrison, seconded by Trustee Schaefer, the Board approved the title change of Lynda Howell to Deputy Clerk at \$38.17/hr., 5-0.

Old Business

- Status of the DASNY grant – Waiting to hear from NYS
- Lighthouse Renovation - Fundraising initiative – Awaiting scope and bid from ICC.
- Revisions to Village Code

Commissioners Reports:

Mayor Tom Gulbransen- Fire and Safety, Code Enforcement, Environmental
Deputy Mayor William Schaefer-Operations, Special Projects, Website
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison- Roadside, Trees, Streets, and Parks
Trustee Hannah Smith

Additional Public Comments: None

Executive Session

In: 8:30

Out: 8:50

Adjournment

- On a motion by Trustee Schaefer, seconded by Trustee Morrison, the Board adjourned the meeting at 8:50

Calendar

Next work session is June 6, 2024 at 5:30 PM, BOT Monthly Meeting June 11, 2024 at 7:00 PM.