

**Village of Old Field
Board of Trustees Meeting Minutes
Tuesday, Sept. 13, 2022, 7:00 PM**

Mayor Thomas Pirro-Code Enforcement, Lighthouse Reno Project
Trustee Tom Gulbransen- Environmental Council, Fire & Safety-Unable to attend
Trustee Rebecca VanDerBogart -Parks, Building and Street Trees, Lighthouse Reno Project
Trustee Morgan Morrison-Street & Roadside Repairs
Trustee William Schaefer-Special Projects

Pledge to the Flag

The Mayor led the pledge to the flag and opened the meeting at 7:00 PM.

Public Comments

Vince DiCarlo asked to have remediated the water runoff and mud accumulating on Evans Lane from the construction projects now ongoing on either side of him. Building Inspector Joe Arico will monitor the issues and look for solutions.

Brief update:

Christine D’Alessandro, Environmental Committee information mail out for residents; will await last review from the Board, and submit the final proof.

Tom Cottone, for a quarterly Old Field Newsletter, gave a presentation of the layout, possible content and expansion ability for future information and references. Attorney Philip Butler answered questions on the possibility of allowing advertising, or sponsorships of the newsletter.

New Hire On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved Brian McCaffrey, as an additional Building Inspector, salary and hours TBD; available to read plans only, not for field work, 4-0.

Appointment On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved Dawn Mccoy, as part-time Senior Office Assistant, 4-0.

Appointment On a motion by Mayor Pirro, seconded by Trustee VanDerBogart, the Board approved Karen Wexler as Chair of Deer Committee, 4-0.

HOLD: Appointment Chris Richey, Sr., 14 Woodhull Cove, as alternate for Planning Board, to fill unexpired term to April 2024

Building

Building Inspector Joe Arico gave his building report and discussed issues regarding the stabilization of the Stegmann property at 173 Old Field Road, which will require the opening of a site plan account for consultation with the Village Engineer.

- Building Dept. report for August, 2022; delinquent permit renewal list and open permit list
- On a motion by Mayor Pirro, seconded by Trustee VanDerBogart, the Board approved Forgione, Dave, 1 Old Field Woods Road, recommendation for approval for site plan from Hayduk Engineering, received on 09 13 22, fee was doubled for work begun without permit approval
- Huang, Li, 15 Woodhull Cove Ln., permit #2022-0014, demo and build new family dwelling, site plan revision required as of 05 31 22, and 07 25 2022, by Village Engineer, revised plan submitted 08 25 22
- Hughes, Michael, 10 Blueberry Ridge Rd., SBL 18-3-6, permit #2021-0043, 1st and 2nd floor additions, porch, site plan revision required as of 07 22 by Village Engineer

Joe Arico stated future required site plan revisions will go directly to the Village Engineer, not through the Village Building Department.

Environmental Committee-Pending

- Chair Bruce Feller discussed the approval process for both Brian Kilroy, 117 Mt. Grey Rd., for the removal of four trees, either dead or distressed, close to house, recommended by the EC, with no permit required; also for Michael Hughes, 10 Blueberry Ridge Rd., to potentially remove 67 trees and under growth for future construction project, under review by the EC, pending site plan approval from Village Engineer
- Milleison, Jason, 15 Crane Neck Rd., removal of 18 trees and under growth, pending site plan approvals; tree removal limited to two large oaks, and 1 dead tree within the perimeter of the house, no permit required for those selected trees.
- Rubenstein, Alex, 1 Woodhull Cove Lane; EC declined his remediation plan; must submit new plan
- 5 Evans Lane LLC, 5 Evans Lane, (Matt LaSorsa, John Mastanduono, new application submitted to EC)

Village Clerk

- On a motion by Trustee Schaefer, seconded by Trustee VanDerBogart, the Board approved the minutes of July 12, 2022, as amended, 4-0.

Treasurer

- On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved the warrants and Treasurer's report as presented for July and August, 2022, 4-0.

Code Report-July and August Field Reports: Attached

Action Items

- On a motion by Trustee Schaefer, seconded by Trustee VanDerBogart, the Board approved to move \$5000 from Parks budget, and \$5000 from Legal budget, move into Building Clerk line (Senior Office Assistance), 4-0.
- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved \$130 fee for Mayor Pirro and Trustee Schaeffer to attend the SCOVA Municipal Training on Oct. 12, 2022, 4-0.
- On a motion by Mayor Pirro, seconded by Trustee VanDerBogart, the Board approved the financial audit for the Village Justice Court for fiscal year March 1, 2021 to Feb. 28, 2022, 4-0.
- On a motion by Trustee Morrison, seconded by Trustee VanDerBogart, the Board approved the adjusting journal entries for fiscal year March 1 2021 to Feb. 28, 2022 , Village audit by Cullen & Danowski, 4-0.
- On a motion by Trustee Morrison, seconded by Trustee VanDerBogart, the Board approved the option to renew the Snow Removal Bid from 9/30/22 to 9/29/23, Landscaping by Gaspar LaRosa, as per the original bid, 4-0.
- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved the renewal for Soundview for the commercial maintenance contract now including the Keeper's Cottage, \$1115, 4-0.
- On a motion by Trustee VanDerBogart, seconded by Trustee Morrison, the Board approved the request from the Three Village Historical Society for the Keeper's Cottage to be placed on the house tour, on Friday Dec. 3, 6:00 PM to 9:00 PM, and Sat. Dec. 4, 10:00 AM to 4:00 PM. Trustee Schaefer will remain on the premises during the tour; an insurance certificate naming the Village as insured must be received in advance of the event, 4-0.
- Mayor Pirro, along with Trustees Gulbransen and Schaefer, will serve at the request from Chris Mehrman, Chief Fire Marshall, TOB, as the Village contacts, to approve Fire Marshall services if necessary.

Old Business

- Village Attorney will review the ability to prohibit the use of air brakes within the Village

Commissioners Reports:

Mayor Pirro-Code Enforcement, Lighthouse Reno Project

- New time for work sessions, from 6:00 PM to 7:00PM, starting Sept. 8.
- Will serve as third contact person for the TOB Fire Marshall
- R & M Engineers sent out the Request For Proposals for the revetment restoration, bids due Sept. 19, 2022
- Village will support the bill sponsored by Assemblyman Englebright to establish Flax Pond as a research preserve

Trustee Gulbransen- Fire & Safety, Environmental Council, Fire Marshall contact

- Will serve as one of three contact persons for the TOB Fire Marshall if needed for Old Field
- Court issues for Environmental violations
- Clarify agreement with SBU re parking/trespassing

Trustee VanDerBogart-Parks, Building & Street Trees

- Lighthouse Reno Project; US Lighthouse Society Preservation Grant opportunity; reschedule Walter Sedovic, Lighthouse project; prepare RFP
- Recommends that the Code cell number be posted in the Newsletter for residents to text Code
- Arrange meeting with the Board and Walter Sedovic, pending, re: Lighthouse Conditional Survey

Trustee Morgan Morrison -Street & Roadside Repairs:

- Catch basin repair near 120 OFR was done by Opal Construction
- Belgium block repairs at various locations including N/E side of OFR, at #81, corner of OFR & Quaker, median at Lighthouse entrance, Opal completed most work, Belgium block repairs pending

Trustee Schaefer-Special Projects, Liaison to the ADA/Court

- Will serve as second of three contact persons for the TOB Fire Marshall if needed for Old Field
- Website review, submitted 17 page revision to update web site, proposed dedicated page for Lighthouse reno
- Code review on land clearing
- Installation of temporary handicapped ramp for the Lighthouse, not to exceed \$450; delivery is undetermined due to supplies

Public Comments

Residents discussed access to residents only Whitehall Beach, and the Village proposal to limit access.

Christine D'Allessandro asked Adrienne Owen about fundraising by the Lighthouse Foundation, with a reminder of the upcoming anniversary of the Lighthouse.

On a motion by Trustee Schaefer, seconded by Trustee Morrison, the Board adjourned the meeting at 8:11 PM.

Executive Session: To discuss personnel issues, legal issue: **In:** 8:11 PM **Out:** 9:15 PM

Adjournment: On a motion by Mayor Pirro, seconded by Trustee VanDerBogart, the Board adjourned at 9:15 PM, 4-0.

Calendar: Next work session Oct. 6, 2022, NEW TIME, 7:00 PM, BOT, Monthly Meeting, Oct, 11, 2022, 7:00 PM.

Respectfully submitted,

Adrienne Kessel, Village Clerk