

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 12, 2016
KEEPER'S COTTAGE, 207 OLD FIELD ROAD, SETAUKET - UNAPPROVED

Present

Mayor Levine
Deputy Mayor Shybunko
Trustee Hopkins
Trustee Owen
Trustee Whitcomb
Village Attorney Anthony Guardino
Village Clerk Lynda Howell
Village Building Inspector Joseph Arico
Village Treasurer Andrea Podolsky

Residents Present

Tom Cottone	Marianne Feller	Bruce Feller
Debbi Masino	Rebecca Moore	Don Pius

Mayor Levine called the meeting to order at 7:03 P.M.

INTRODUCTION OF BOARD MEMBERS

2016/2017 Budget Public Hearing – Stenographer present – Transcript available at Village Hall
On a motion by Trustee Whitcomb, seconded by Trustee Shybunko, the Board approved the budget for fiscal year 2016/2017.

PUBLIC EXPRESSION-

Don Pius – Addressed the Board – Re: Proposed Local Law No. 1 of 2016.
Don Pius – Addressed the Board – Re: Fee Schedule Resolution.
Bruce Feller – Addressed the Board – Budget increase.
Rebecca Moore – Addressed the Board – Opposition to deer hunting in the Village.
Tom Cottone – Addressed the Board – Opposition to deer hunting in the Village.

MEETING MINUTES – December 2015

A motion was made by Trustee Whitcomb, second by Mayor Levine, to approve the Minutes of December 2015. The motion was approved 4-0 with Trustees Hopkins, Owen, and Whitcomb, and Mayor Levine voting in favor of the motion. Trustee Shybunko abstained.

TREASURER'S REPORT –

Acceptance of Treasurer's Report and Warrants for December 2015
A motion was made by Trustee Shybunko, second by Mayor Levine, to approve the Treasurer's Report and Warrants for December 2015. The motion was approved 5-0 with Trustees Hopkins, Owen, Shybunko and Whitcomb, and Mayor Levine voting in favor of the motion.

**INCORPORATED VILLAGE OF OLD FIELD
BOARD OF TRUSTEES**

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Budget Amendment:

A motion was made by Trustee Whitcomb, second by Mayor Levine, the Board of Trustees hereby resolves to adopt a budget amendment, upon the recommendation of the Village Auditors, authoring the transfer of monies for certain accounts within the General Fund to certain accounts in the Capital Fund as set forth below:

<u>A/C Code</u>	<u>A/C Name</u>	<u>Revenues</u>	<u>A/C Code</u>	<u>A/C Name</u>	<u>Expenditures</u>
A2590	Building Permits	\$ 14,700.00	A1420.45	Auditor	\$ 200.00
A2690	Compensation for Loss	\$ 9,000.00	A1410.4	Village Clerk - Contractual	\$ 950.00
A2701	Refund of Prior Yr. Exp.	\$ 25,000.00	A1620.2	Building - Equipment	\$ 13,175.00
			A1621.4	Lighthouse/Keepers Cottage - Co	\$ 19,150.00
			A1920.4	Municipal Association Dues	\$ 10.00
			A1926.4	Judgements & Claims	\$ 2,900.00
			A3120.1	Code Enforcement - Personal	\$ 265.00
			A3120.2	Code Enforcement - Equipment	\$ 2,950.00
			A5110.2	Snow Removal - Contractual	\$ 5,270.00
			A5110.4	Street Maintenance - Contractual	\$ 530.00
			A7110.4	Parks - Contractual	\$ 2,925.00
			A9050.8	Unemployment Insurance	\$ 375.00
		<u>\$ 48,700.00</u>			<u>\$ 48,700.00</u>

The foregoing resolution was adopted by vote as follows:

- Michael S. Levine, Mayor - Yea
- Stephen Shybunko, Trustee - Yea
- Timothy Hopkins, Trustee - Yea
- Jeffrey Owen, Trustee - Yea
- Robert Whitcomb, Trustee - Yea

CAPITAL FUNDS TRANSFER

WHEREAS, Village projects deemed to be closed within the Village's Capital Projects Fund, such as the Village's Revetment Project, and as these cost overruns were originally paid for through the temporary transfer of monies from the General Fund, and as there is no immediate source of funding expected within the Capital Fund to cover these cost overruns and repayment to the General Fund...

NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the permanent transfer of monies from the General Fund in the amount of \$81,954 in order to make the Capital Fund whole for the year ended February 28, 2016.

The foregoing resolution was adopted by vote as follows:

- Michael S. Levine, Mayor - Yea
- Stephen Shybunko, Trustee - Yea
- Timothy Hopkins, Trustee - Yea
- Jeffrey Owen, Trustee - Yea
- Robert Whitcomb, Trustee - Yea

RESOLUTION AMENDING FEES FOR BUILDING PERMITS IN THE INCORPORATED VILLAGE OF OLD FIELD

ELECTION RESOLUTION

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On a motion by Trustee Shybunko, seconded by Jeffery Owens, the board approved the following resolution for the Village Election, 5-0.

RESOLVED, that the Board of Trustees of the Incorporated Village of Old Field hereby declares and determines that personal registration for Village residents in the next general Village Election on March 15, 2016 shall not be required if their names appear on the 2016 Suffolk County registration poll records or as otherwise authorized by Section 15-118 of the Election Law, and

FURTHER RESOLVED, that there shall be no Village registration day for Village elections pursuant to Subdivision 3 of Section 15 -118 of the Election Law, and

FURTHER RESOLVED, that the Inspectors of Election shall meet on March 15, 2016 at 11:00 a.m. to adopt, use or copy from the registration list, certified and supplied by the Suffolk County Board of Elections, the names appearing thereon of all persons, residing in the Village and qualified to vote at such forthcoming general Village election.

FURTHER RESOLVED, that the next general election for the Incorporated Village of Old Field, Suffolk County, New York, shall be held at the Old Field Village Hall, 207 Old Field Road in said Village on March 15, 2016; that the hours and opening and closing the polls thereof shall be 12:00 noon and 9:00 p.m., respectively and that during such period of nine consecutive hours the polls shall be kept open for the purpose of choosing and electing the following officers:

Mayor for a term of two years
Two (2) Trustees for a term of two years each

RESOLVED, that the following be, and they are hereby, designated and appointed to act as Inspectors of Election for a fee of \$160.00 per person:

Carol Schraut, Chairperson
Marianne Feller, Election Inspector

FURTHER RESOLVED, that the Clerk of the Village shall be, and hereby is, directed to prepare the proper notice of said annual election pursuant to Section 15-104 of the Election Law and to cause said notice to be published in the Village Times issue of March 3, 2016, containing the date of the election and the polling place; the hours during which the polls shall be open; the names and addresses of all those who have been duly nominated whose certificate of petition of nomination has been duly filed with said Village Clerk and the term of such office for which they have been so nominated; and an abstract of any proposition to be voted upon, if any, and to cause a printed copy thereof to be posted conspicuously in at least six (6) public places in the Village at least one (1) day before said election and at each polling place, and

FURTHER RESOLVED, that a voting ballot box shall be used at this election; the Village Clerk is authorized to order the same from the Board of Elections in Riverhead, and that the Village Treasurer is authorized to pay the required rental and costs of transportation for the voting machine.

Introduction of proposed Local Law No. 1 of 2016 amending Chapter 121 of the Village of Old Field establishing a site plan filing fee amending village code 121-80 Site Plan Fee.

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TABLED

RESOLUTION AMENDING FEES FOR BUILDING PERMITS IN THE INCOPORATED VILLAGE OF OLD FIELD

WHEREAS, Section 121-57(K) of the Code of the Village of Old Field provides that the fees for building permits shall be determined by resolution of the Board of Trustees.

WHEREAS, the Board of Trustees wishes to amend the current fee schedule for building permits to more accurately reflect the Village's current costs for the processing of said permits.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees hereby determines the fees for the following types of building permits shall be as follows:

New dwelling	\$1.50 per sq. ft. (minimum \$500.00)
• Addition to Dwelling	\$1.50 sq. ft. (minimum fee \$500.00)
• Interior Alterations	\$1.00 sq. ft. (minimum fee \$500.00)
• Repair of Fire Damage	\$1.00 sq. ft. (minimum fee \$500.00)
• Swimming Pool w/Fence	\$500.00
• Accessory Structures	\$1.50 sq. ft. (minimum fee \$500)
• Solar Fee	\$500.00
• Geothermal System	\$500.00
• Oil to Gas Conversion	\$500.00
• Underground Storage Tank	\$500.00 Per Tank
• Electrical Permits	\$500.00
• Demolition of Structures	\$500.00 (valid for 3 months)
• Pressure Test for Pool Heaters	\$500.00
• Decks/Porches	\$1.00 sq. ft. (minimum fee \$500)
• Driveway Replacement	\$500.00
• New Driveway	\$500.00
• Driveway Apron	\$500.00
• Generator w/Mercury Test	\$500.00
• Fence Permit	\$500.00
• Relocated or Additional Plumbing Fixtures	\$100.00 Per Fixture
• A.C. Unit HVAC Installation Only	\$500.00

On motion by Trustee _____, seconded by Trustee _____, the foregoing resolution was adopted by vote as follows:

Michael S. Levine, Mayor -
 Stephen Shybunko, Trustee -

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Jeffrey Owen, Trustee -
Robert Whitcomb, Trustee -
Timothy Hopkins, Trustee -

Dated: February __, 2016
Old Field, New York

PERMITS –

Building Permits:

A motion was made by Trustee Shybunko, second by Mayor Levine, to approve the Building Permit Application of Schragger – **161 Old Field Road** – Construction of a 2-story addition with new entry portico and new porch. The motion was approved 5-0 with Trustees Hopkins, Owen, and Shybunko, and Whitcomb, and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Hopkins, second by Mayor Levine, to approve the Building Permit Application of Korlipara– **5 Crane Neck Road** – Installation of solar panels. The motion was approved 5-0 with Trustees Hopkins, Owen, Shybunko, and Whitcomb, and Mayor Levine voting in favor of the motion.

ELECTION RESOLUTION

A motion was made by Trustee Shybunko, second by Trustee Owen, the following resolution

The motion was approved 5-0 with Trustee Hopkins, Owen, Shybunko, and Whitcomb, and Mayor Levine voting in favor of the motion.

COMMISSIONER'S REPORTS

SAFETY – No Report

PARKS AND BUILDINGS AND STREET TREES – No Report

FIRE AND SPECIAL PROJECTS – Fire Department negotiations to begin shortly.

STREETS AND ROADSIDES – Roadside Erosion Project – Low bidder Quantal is unable to obtain a performance bond and therefore will not be awarded the roadside erosion project. Project to be re-bid and a Maintenance Bond will be added to the bid.

ADDITIONAL PUBLIC EXPRESSION – none

ADJOURNMENT

A motion was made by Trustee Shybunko, second by Mayor Levine, to adjourn the meeting at 8:16PM. The motion was approved 5-0 with Trustees Hopkins, Owen, Shybunko, and Whitcomb, and Mayor Levine voting in favor of the motion.

UPCOMING VILLAGE EVENTS

The next regularly scheduled work session of the Board will take place on Thursday, February 4, 2016, at 6:00 p.m. at the Lighthouse.

The next regularly scheduled meeting of the Village of Old Field Board of Trustees will take place on Tuesday, February 9, 2015, at 7:00 p.m. at the Keeper's Cottage.

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Respectfully submitted,

Lynda A. Howell, Village Clerk