

VILLAGE OF OLD FIELD
Board of Trustees Monthly Meeting Minutes
Tuesday July 8, 2025 at 7:00 pm

Mayor Tom Gulbransen- Fire and Safety, Environmental
Deputy Mayor William Schaefer- Operations, Website, Code Enforcement
Trustee Rebecca VanDerBogart - Building, Lighthouse Project
Trustee Morgan Morrison - Roadside, Trees, Streets and Parks, Meadow Project
Trustee Hannah Smith – Special Projects, MS4, Meadow Project
Village Attorney – Rachel Scelfo
Village Clerk - Patty Rodier
Village Treasurer - Andrea Podolsky
Building Inspector - Joseph Arico
Building Clerk - Dawn McCoy - **Absent**
Code Enforcement – Paul Wasielewski

Public Hearing(s) re: Code Changes:

- Motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart to re-open the Public Hearing concerning Village Code amendments. Motion passed 5-0
- Code changes incorporated input from residents during prior meetings. Changes were presented by Mayor Gulbransen and Trustee Schaefer. Public questions were responded to by the Board.
- Motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart to close the public hearing for local law changes to code, Motion passed 5-0
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrison to accept the unlisted action and negative declaration for local laws 07a-2025 and 07b-2025. Motion passed 5-0
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrison to adopt Local Law # 07a-2025 Chapter 108 Trees and clearing substantial alteration/clearing of diverse natural habitat. Motion passed 5-0
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrison to adopt Local Law 07b-2025 Chapter 121 of the Village Code (Zoning) to address substantial alteration/substantial clearing of diverse natural habitat and preservation of natural habitat area. Motion passed 5-0

Legal:

- Motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart to accept the SEQRA negative declaration and the decision letter for 96 Old field Road. Motion passed 5-0
- Verizon franchise agreement – Village Attorney has been in touch with Verizon who sent a draft agreement but it had the wrong Village referenced, Rachel to follow up with Verizon.

Public Comment:

- Ron Devito inquired as to what the Village is doing with the piles of wood chips. Trustee Morrison advised they will be cleaned up as part of the greater maintenance happening in the Village.
- Rich Hamburg was concerned about the use of large boulders by some residents stating that he believes this to be a danger. Discussion around the liability for any incidents

involving large boulders placed by residents in the right of way. The Mayor advised the Board will address the right of way obstructions in the next set of code changes.

- Lisa Pius advised that a worker at her property noted he has had two shark sitings from her property
- Paul Stegmann thanked Code Enforcement for helping to find a resident's lost dog.
- Jim D'Amico thanked Code Enforcement officer Murphy for his help and guidance with a check fraud issue.
- Christine Smith commented that she called the constable but did not get a call back to her message.
- Dr. Paul inquired if we could pull out the privet around the lighthouse. Trustee Morrison will consider removing invasives as part of the Meadow Plan.

Clerk:

- Motion was made by Trustee Schaefer and 2nd by Trustee Van der Bogart to approve the minutes of the June BOT meeting. Motion passed 5-0

Treasurer:

- Motion was made by Trustee Morrison 2nd by Trustee Schaefer to approve the June Treasurer's report. Motion approved 5-0
- Motion was made by Trustee Schaefer and 2nd by Trustee Morrison to approve the June warrants. Motion passed 4-0 with 1 abstain

Code Enforcement:

- House Checks – 311
- Miles – 3,144 (59 shifts) Approx. 52 miles per shift
- Incident Reports – 54
- Parking Violations – 4
- Work on a Saturday – 1
- Illegal Soliciting 1

Building:

- Building Reports from Building Clerk
- Building Inspector Arico recommended approval for the 113 Mount Grey cabana.
- Motion was made by Trustee Morrison and 2nd by Trustee Schaefer to approve 14 North Ridge application. Motion passed 5-0
- Building Inspector Arico confirmed that all permits are up to date and correct.
- Mayor Gulbransen requested Joe do a comparison of Building Department fees from other villages

Environmental Committee

- 3 Crane Neck Rd – 2 trees for removal – ECC recommends approval pending final submission of the resident application.
- Motion was made by Trustee Schaefer and 2nd by Trustee Van der Bogart to approve the removal of 2 trees at 107 Old Field Road
- 6 East Gate – tree is dead, courtesy notification only

Deer Fence:

- Village attorney inquired if the DFC has had any feedback on her review of the proposed new deer fence application.

New Business:

- Permit Decision Letters for Declines Only – Mayor Gulbransen to work with Farrel Fritz on the potential process.
- New associate Judge for the Village – commencing informal search for potential candidates
- Trimming of bushes at the Lighthouse to commence July 14th.

Old Business:

- Motion was made by Trustee Schaefer and 2nd by Trustee Van Der Bogart to extend the contract with Peconic Solutions for another three months. Motion approved 5-0
- Lighthouse restoration architectural services procurement
 - Proposed RFP draft was reviewed. It will be sent out this week.
 - Suppliers invited to participate will be given the opportunity to review and inspect the Lighthouse for the purposes of submitting a proposal between the dates of July 23-25
- Review of potentially setting up Disc Golf at Kaltenborn Commons was reviewed and questioned by residents. The Board deferred any decision.

Correspondence:

- Email received from Cary Staller: I just want to report that Officer Mike (Allen) did an excellent job patrolling the beach at 7:50 am on Sunday July 6th. I know that this makes the residents feel much safer.

Trustee Reports:

- Mayor Tom Gulbransen – Fire & Safety, Environmental. Mayor Gulbransen requested each Board member select one of our Grant items to help with. He asked that each member send him a note on which ones they have selected to work with.
- Trustee Rebecca VanDerBogart -Building, Lighthouse Project
- Trustee Morgan Morrison - Roadside, Trees, Streets & Parks, Meadow Project.
 - Trustee Morrison advised that the Chestnut Foundation is donating between 2-5 trees for part of the replanting plans.
 - Inquired about the second de-humidifier purchase. Village Treasurer to order this week.
- Trustee William Schaefer - Operations, Website, Code Enforcement
- Trustee Hannah Smith – Special Projects, MS4, Meadow Project

Executive Session:

In:

Out:

Adjourned:

Calendar

- Note that there is no scheduled Work Session or Board Meeting in the month of August.
- Next Work Session Thursday September 4, 2025
- Monthly Meeting Tuesday, September 9, 2025