

**Village of Old Field  
Board of Trustees Monthly Meeting Minutes  
Tuesday, Sept. 12, 2023, 7:00 PM**

**Mayor Thomas Pirro-Code Enforcement, Lighthouse Project**

**Trustee Tom Gulbransen- Fire and Revetment Project** – (unable to attend)

**Trustee Rebecca VanDerBogart -Parks, Building, Street Trees, Lighthouse Project**

**Trustee Morgan Morrison-Street and Roadside**

**Trustee William Schaefer-Special Projects and Website**

Attorney Anthony Guardino

Village Clerk Lynda Howell (unable to attend)

Village Treasurer Andrea Podolsky

Building Inspector Joseph Arico

Building Clerk Dawn McCoy

Pledge to the Flag

**Building**

The Board reviewed Inspector Joe Arico’s monthly reports for July and August, and discussed the following items:

- Takahashi, Mariko, Permit #2023-0025, 52 Crane Neck Road, SBL 10-1-7, Arborist was in attendance. EEC involvement is not necessary, Site plan to go to Hayduk Engineering for review – Trees and site plan to go together.
- Continued from August 10, 2023 Special Board of Trustees Meeting: Cherouvis, Michael, Permit # 2023-0021, 2 East Gate Lane, SBL 15-2-21.13, new build. Michael Cherouvis and Architect Young Yil Yoon were in attendance. As agreed upon at the August 10, 2023, Special Board Meeting, revised plans were presented to the Board of Trustees. After review and discussion, it was decided that trees may be removed from the Village right-of-way - the two (2) large trees are not to be removed - and the area may be relandscaped. Also, the uplighting must be removed from the landscaping plan. No decision was reached regarding the location of the curb cuts and the plans will once again be revised and resubmitted to the Board of Trustees for review and approval.

**Deer Fence**

- Haley Ogle & Rebecca VanDerBogart, 7 Shore Drive, Permit #2023-0034, deer fence and addition of deer resistant vegetation, as per plan, Deer Fence Committee recommends approval.  
On a motion by mayor Pirro seconded by Trustee Schaefer, the Board approved the deer fence and addition of deer resistant vegetation at 7 Shore Drive, Permit #2023-0034, 3-0 (Trustee VanDerBogart Abstained)

**Village Clerk**

- On a motion by Trustee Schaefer, seconded by Mayor Pirro, the Board approved Minutes of August 10, 2023, 4-0

**Treasurer**

- Hold: Approve the Treasurer’s Report for August 2023  
On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved the July Treasurer’s Report and July and August Warrants, 4-0

## **Code Report**

- On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved the 2023 July and August Code Reports, 4-0.

## **Action Items**

- On a motion by Mayor Pirro, seconded by Trustee Morrison, the Board approved the appointment of Lynda Howell for the part time position of Village Clerk, @ \$36.88 per hour, 4-0
- On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved the Snow Bid, opened 08 28 23 at 12 noon, Landscaping by Gaspar LaRosa (only bidder), see attached, 4-0. Contract to be presented and voted on at the October 10, 2023 Board of Trustees meeting.
- Repair of fence – Trustee Morrison will get quotes for patch as well as erosion.

- **Commissioners Reports:**

**Mayor Thomas Pirro-Safety, Lighthouse project;** Revetment work commenced on September 11, 2023. Matt of R&M Engineering and Mayor Pirro will be onsite to check progress on September 14<sup>th</sup>. Nearing completion of the Lighthouse renovation bid package. Will meet with Trustee VanDerBogart to discuss the necessary interior renovation.

**Trustee Tom Gulbransen-Fire, Environmental;** (Absent)

**Trustee Rebecca VanDerBogart -Parks, Building, Street Trees, Lighthouse project;** Historical Society Registry – Parks Department should have vote by December 2023 to put Old Field on the registry. Lighting/fence codes – need to be enforced. Requested permission from the Board to start a “Dark Skies” committee – Board agreed.

**Trustee William Schaefer-Special Projects;** Requested that a constant contact email be sent regarding the new lighthouse foundation. Training session for Code officers – will discuss video with Board in October. Zoning: Setbacks in code for Chapter 121 (14,15,16). Lighthouse fence – an 8 ft. fence may be a solution but will not look good. Should stay with a 6 ft. fence. Village Attorney Guardino will review the fence code. Deer fencing should be included in the fence code. Also, surveys should be part of the fence code and required before a Certificate of Compliance is issued.

**Trustee Morgan Morrison-Street & Road Repairs;** Repair of fence – will get quotes for patch as well as erosion. Matt of R&M to look at fence (near guardrail). It may need to be moved.

**Tom Taranto – Commissioner, Port Jefferson Harbor Management Complex;** The Town of Brookhaven would like to put a “No Parking” sign on town property by West Meadow Beach and has requested a letter of no objection from the Village of Old Field. Village Attorney Guardino to write letter.

## **Public Comments: No public comment.**

On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board adjourned at 8:45PM.

Respectfully submitted,  
Lynda Howell  
Village Clerk

**Calendar: BOT work session and monthly Board of Trustees meeting on Tuesday, October**