

Village of Old Field
BOT Monthly Meeting Minutes
Nov. 8, 2022, 7:00 P.M.

Mayor Thomas Pirro-Code Enforcement, Building, Lighthouse Reno Project
Trustee Tom Gulbransen- Environmental Council, Fire & Safety
Trustee Rebecca VanDerBogart -Parks, Building and Street Trees, Lighthouse Reno Project
Trustee Morgan Morrison-Street & Roadside Repairs
Trustee William Schaefer-Special Projects, Website, Village Code Review
Anthony Guardino, Village Attorney
Adrienne Kessel, Village Clerk
Andrea Podolsky, Village Treasurer
Joseph Arico, Building Inspector
Dawn McCoy, Building Clerk

Pledge to the Flag

Mayor Pirro opened the meeting at 7:04 PM and led the pledge to the flag.

Building

The Board, and Building Inspector Joe Arico, discussed the violations, conditions and solutions for 1 Woodhull Cove Lane. Attorney Anthony Guardino said while the Village can continue to issue summonses for failure to comply or violations of Code, but the Village does not have injunctive powers and cannot force a site plan. Joe Arico discussed the current Code for the renewal process for building permits. Attorney Guardino discussed possible ways of incentivizing permit holders to finish the project.

- Building Dept. reports for Oct., 2022; delinquent permit renewal list and open permit list
The Mayor asked to have open permits for bell holes reviewed and closed where possible.
- Pending: Huang, Li, 15 Woodhull Cove Ln., permit #2022-0014, demo and build new family dwelling, site plan revision required as of 05 31 22, and 07 25 2022, by Village Engineer, revised plan submitted 08 25 22

Village Clerk

- On a motion by Trustee VanDerBogart, seconded by Trustee Schaefer, the Board approved the minutes of Oct, 11, 2022, 4-0. Trustee Gulbransen recused as he was unable to attend Oct. 11 meeting.

Treasurer

- On a motion by Mayor Pirro, seconded by Trustee Morrison, the Board approved the warrants and Treasurer's report as presented for Oct., 2022, 4-0. Trustee Gulbransen recused as he was unable to attend Oct. 11 meeting.
- The Treasurer announced the last payment was made on the ten year road bond.

Code Report

October 2022, 637 property checks, 1 deer removal, 2 aided cases, 3 suspicious person investigations, 4 information reports, 1 Code violation investigation

Action Items

- On a motion by Trustee Gulbransen, seconded by Trustee VanDerBogart, the Board approved R&M Engineering's proposal for Bid Phase & Construction Oversight for the revetment project, 5-0.
- On a motion by Trustee Schaefer, seconded by Trustee Morrison, the Board approved a new hire for Code Enforcement, Daniel O'Connell, @ \$27.08 per hour, 5-0.

- On a motion by Mayor Pirro, seconded by Trustee Schaefer, the Board approved the Town of Brookhaven Inter-municipal Agreement for the Village to purchase salt/sand, January 1, 2023 to Dec. 31, 2023, 5-0.

- **Election 2023 Resolution**

The following resolution is to set the date, place, positions open, the voting requirements, and to choose the election inspectors for the March 2023 Village Election

*The Board of Trustees of the Incorporated Village of Old Field, Suffolk County, New York at a meeting of said Board duly called and held on **Tuesday, November 8, 2022, unanimously adopted the following resolutions pertaining to the registration of all persons eligible to vote and the offices to be filled at the annual Village Election to be held on Tuesday, March 21, 2023:***

RESOLVED, that there shall be no Village registration day for Village elections pursuant to Subdivision 3 of Section 15-118 of the Election Law, and

FURTHER RESOLVED, that only those persons registered to vote with the Board of Elections of Suffolk County shall be eligible to vote, and

FURTHER RESOLVED, that the next general election for the Incorporated Village of Old Field, Suffolk County, New York, shall be held at the Keeper's Cottage located at 207 Old Field Place in said Village on Tuesday, March 21, 2023, that the hours of opening and closing the polls thereof shall be 12:00 noon and 9:00 P.M. respectively and that during such period of nine consecutive hours the polls shall be kept open for the purpose of choosing and electing the following officers:

Two Trustee positions, each for a term of two years

RESOLVED, that the following be, and they are hereby, designated and appointed to act as Inspectors of Election for a fee of \$160.00 per person, with Carol Schraut presiding as Chairperson thereof: Carol Schraut, Chairperson and Marianne Feller.

FURTHER RESOLVED, that the Clerk of the Village be, and hereby is directed to prepare a proper notice of said annual election pursuant to Section 15-104 of the Election Law and to cause said notice to be published in said Village Times containing the date of the election and the polling place; the hours during which the polls shall be open; the names and addresses of all those who have been duly nominated whose certificate of petition of nomination has been duly filed with said Village Clerk and the term of such office for which they have been so nominated, an abstract of any proposition to be voted upon, if any, and to cause a printed copy thereof to be posted conspicuously in at least six (6) public places in the Village at least one (1) day before said election.

On a motion by Trustee Schaefer, seconded by Mayor Pirro, the following resolution was approved, 5-0.

Public Comments

Mary Ellen McCrossen, Community Relations Manager, for St. Charles Hospital and St. Catherine's, introduced herself and gave a brief statement regarding the services her office provides for individuals or their family members who have been hospitalized.

Environmental Chair Bruce Feller discussed the Boards consideration of having an arborist or landscape architect, through the office of the Village Engineer, do a final review and inspection of tree and undergrowth removals for site plans. Further discussion included how any landscape alterations could be verified to have complied with the permit issued, which would include the Environmental Committee.

Commissioners Reports:

Mayor Pirro-Code Enforcement, Lighthouse Reno Project, Building, Fire Marshall contact

Trustee Gulbransen- Deputy Mayor, Fire & Safety, Environmental Council, Fire Marshall contact

Trustee VanDerBogart-Parks, Building & Street Trees, Lighthouse Reno Project

- Lighthouse Reno Project; National Historic Landmark designation
- Arrange meeting with the Board and Walter Sedovic, pending, re: Lighthouse Conditional Survey
- Submitted to the Board the first draft for an RFQ (Request for Qualifications) for the repair and restoration of the Lighthouse to ensure and maintain the integrity of its structure and function.

Trustee VanDerBogart emphasized the need to act quickly to prevent any additional water damage to the building coming through the light housing. The Board discussed the RFQ at length, the Mayor has requested the draft be sent to R&M Engineering for their use while building a first draft of the lighthouse restoration RFP, prior to release. All Trustees are concerned with the steady deterioration of the structure and are in agreement that corrective action must be taken immediately.

Trustee Morgan Morrison -Street & Roadside Repairs:

Trustee Schaefer-Special Projects, Liaison to the ADA/Court, Fire Marshall contact

- Website updates ongoing, will require updating web site platform to enhance features and interactive
- Proposed Revisions of Village Code; land clearing; has reviewed Codes from multiple other districts
- A sign will be ordered for Whitehall Beach that will advise trespassers that violators will be prosecuted

**Executive Session: To discuss personnel or legal issue:
Adjourn:**

In: Out:

Calendar: Work Session, Dec. 8, 2022, 7:00 PM, BOT, Monthly Meeting, Dec. 13, 2022, 7:00 PM.

Respectfully submitted,
Adrienne Kessel
Village Clerk