

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES MEETING MINUTES
Tuesday 7:00 PM, Nov. 9, 2021

Mayor Stephen Shybunko -Fire and Special Projects
Trustee Thomas Pirro-Street & Road Repairs
Trustee Tom Gulbransen-Environmental Council
Trustee Rebecca VanDerBogart -Parks, Building and Street Trees
Attorney Anthony Guardino
Adrienne Kessel
Andrea Podolsky
Joseph Arico

Correspondence

Trustee Shybunko read the letter of resignation received from Mayor Bruce Feller, effective as of November 8, 2021. The Board accepted the resignation and thanked Mayor Feller for his many years of service to the Village. On a motion by Trustee Gulbransen, seconded by Trustee Pirro, the Board resolved to appoint Stephen Shybunko as Mayor to fill the remainder of the unexpired term concluding March 15, 2022, 3-0. Trustee Shybunko recused himself from the vote. Upon passage of the Motion, Trustee Shybunko accepted his appointment to the office of Mayor, subject to his filing an oath of office. 3-0.

Pledge to the Flag

Mayor Shybunko led the Pledge to the Flag, and asked for a moment of silence in observance of Veteran's Day, on Thursday, Nov. 11, to thank the men and women who serve in our military.

Public Comment

Residents addressed the Board regarding various security issues within the Village. Code Enforcement Chief Frank Croce, Sargent Michael Dominguez, and SCPD Officer Phil Santoro were present to answer questions, concerns and recommend additional safety steps. The Board discussed the possibility of extended hours for Code Enforcement, and the additional costs. Trustee Gulbransen discussed residents forming a Neighborhood Watch program.

ELECTION RESOLUTION

The Board of Trustees of the Incorporated Village of Old Field, Suffolk County, New York at a meeting of said Board duly called and held on Tuesday, November 9, 2021, unanimously adopted the following resolutions pertaining to the registration of all persons eligible to vote and the offices to be filled at the annual Village Election to be held on Tuesday, March 15, 2022:

RESOLVED, that there shall be no Village registration day for Village elections pursuant to Subdivision 3 of Section 15-118 of the Election Law, and

FURTHER RESOLVED, that only those persons registered to vote with the Board of Elections of Suffolk County shall be eligible to vote, and

FURTHER RESOLVED, that the next general election for the Incorporated Village of Old Field, Suffolk County, New York, shall be held at the Keeper's Cottage located at 207 Old Field Place in said Village on Tuesday, March 15, 2022 that the hours of opening and closing the polls thereof shall be 12:00 noon and 9:00 P.M. respectively and that during such period of nine consecutive hours the polls shall be kept open for the purpose of choosing and electing the following officers:

Mayor and Two Trustee positions, each for a term of two years

RESOLVED, that the following be, and they are hereby, designated and appointed to act as Inspectors of Election, for a fee of \$160.00 per person, with Carol Schraut presiding as Chairperson thereof: Carol Schraut, Chairperson and Marianne Feller.

FURTHER RESOLVED, that the Clerk of the Village be, and hereby is directed to prepare a proper notice of said annual election pursuant to Section 15-104 of the Election Law and to cause said notice to be published in said Village Times containing the date of the election and the polling place; the hours during which the polls shall be open; the names and addresses of all those who have been duly nominated whose certificate of petition of nomination has been duly filed with said Village Clerk and the term of such office for which they have been so nominated, an abstract of any proposition to be voted upon, if any, and to cause a printed copy thereof to be posted conspicuously in at least six (6) public places in the Village at least one (1) day before said election.

- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved the Election Resolution, 4-0.

Building

The Board discussed issues at 1 Woodhull Cove Lane with Building Inspector Joseph Arico and owner Alex Rubenstein. Trustee Gulbransen and a Code Officer will meet with the owner to review and develop a revegetation plan for the property.

- Hold: James Mammen, 12 Woodcock Ln, Permit #2021-2023 for a deer fence, application pending.
- Burke & Gossner, 108 Mount Grey Road, Permit #2021-0015, 20' x 40' pool, fence, patios, propane BBQ, 20' long retaining wall, shed, generator, site plan recommended for approval by Village Engineer, 4-0.
- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved Kevin Urso, 67 West Meadow Rd., Permit #2021-0028, installation of 16'x36' inground pool, ZBA approved for undersized lot; 4-0.

Environmental site plan

- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved William Fish, 23 Flax Pond, for the tree removal plan forwarded to Environmental Council, 4-0.
- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved Burke & Gossner, 108 Mt. Grey Road, for the landscape plan, to be done in stages, submitted and approved by the Environmental Council, 4-0.

Minutes

- HOLD: Approve the minutes of Sept. 14 and Oct. 12, 2021

Treasurer

- On a motion by Trustee Pirro, seconded by Trustee Gulbransen, the Board approved the warrants and Treasurer's Report as presented for Oct., 2021, 4-0.
- On a motion by Trustee Pirro, seconded by Mayor Shybunko, the Board approved a laptop for the building inspector, \$1120; 4-0.
- On a motion by Trustee Pirro, seconded by Mayor Shybunko, the Board approved the striping of the Lighthouse parking lot by Opal Construction for \$750, 3-1, Trustee VanDerBogart voted nay.

New Business

- The Board discussed landscape and delivery trucks blocking the roadways and possible solutions.
- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved up to \$2000 for immediate mandatory repairs from USCG to the Lantern Room window panes, door latch; 4-0.

- Verizon notified the Village of the Franchise Agreement which June 18, 2024, requiring the start of contract negotiations
- On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board approved Solomon IT services for \$200 per month, same amount as now paying; email service will change at conclusion of current contract in Feb. 2022, 4-0.
- Board will determine the means of distribution for the Environmental Council Guide, other important information on emergency contacts; can be posted on the website under a new heading
- Arrange with Hayduk engineering for a study on Village roads for end of 10 year lifespan in 2022, at a cost of \$6500, to be done in Dec.

Code Report, Chief Frank Croce

- For Oct. 2021: 514 property checks, 5 Code violation investigations, 2 Code violations summonses issued, 11 field reports, 2 aided person reports, 2 information reports

Old Business

- Revetment updates as available
- Pam Dellapietra, 120 Old Field Rd., has alleged Village responsibility for flood remediation on her property, the Environmental Council should monitor flood relief methods
- MCEP Grant (Municipal Consolidation and Efficiency Plan) for the digitalization of Village records through the Town of Brookhaven Electronic Content Management System, storage of Village records at Town facility. The Town does charge an annual fee for record storage.
- Town of Brookhaven proposal for Fire Marshall services to the Village, requires an IMA, Trustee Gulbransen will monitor information
- Storage shed repairs
- Cell phone coverage within the Village
- Lighthouse Foundation fund raising

Attorney Anthony Guardino discussed the upcoming Village election process.

Commissioner Reports:

Mayor Stephen Shybunko -Fire and Special Projects

Trustee Thomas Pirro-Street & Road Repairs

Trustee Tom Gulbransen-Environmental Council; Revetment update

Trustee Rebecca Vanderbogart -Parks, Building and Street Trees-

- Lighthouse reno
- National Registry, historic landmark designation

Adjournment

On a motion by Mayor Shybunko, seconded by Trustee Pirro, the Board adjourned the meeting at 9:30.

Respectfully submitted,
Adrienne Kessel
Village Clerk