

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES MONTHLY MEETING MINUTES
Tuesday, July 13, 2021, 7:00 PM

Mayor Bruce Feller-Code Enforcement
Trustee Stephen Shybunko -Fire and Special Projects
Trustee Thomas Pirro-Street & Road Repairs
Trustee Tom Gulbransen-Environmental Council
Trustee Rebecca Vanderbogart -Parks, Building and Street Trees
Village Attorney Anthony Guardino
Village Clerk Adrienne Kessel
Village Treasurer Andrea Podolsky
Building Inspector Joseph Arico

Pledge to the Flag

Mayor Feller led the pledge and opened the meeting at 7:05 PM.

Public Comments

There were no public comments.

Building

- Building Inspector report for June 2021: Building Inspector Joe Arico discussed permit renewal efforts and the procedure to issue Stop Work Orders.
Mayor Feller discussed the issue of short term rentals being offered by Old Field residents on various web sites, which are not allowed in the Village. Village Attorney Anthony Guardino has issued a letter to violators, and discussed violations and penalties, the frequency in which summonses should be issued.

Minutes

On a motion by Mayor Feller, seconded by Trustee Pirro, the Board approved the minutes of June 8, 2021, 4-0. Trustee Shybunko recused as he was not at the June meeting.

Treasurer

- On a motion by Trustee Pirro, seconded by Mayor Feller, the Board approved the warrants and Treasurer's Report as presented for June 2021, Trustee Pirro excepted the invoice from Gin Skye for the repaired guard rail for \$4200. 5-0.
- On a motion by Trustee Gulbransen, seconded by Trustee Vanderbogart, the Board approved the payment to Gin Skye Construction, Inc., for the repair of the guard rail, 3-2. Trustees Pirro and Shybunko voted no.
- On a motion by Trustee Pirro, seconded by Mayor Feller, the Board approved Chase Bank for all Village accounts, 5-0.
- On a motion by Mayor Feller, seconded by Trustee Vanderbogart, the Board approved the tax program proposal from iGov Services, 5-0.
- The Treasurer submitted the forms on July 6 from the NYS Division of Budget to qualify for an allocation of funds up to \$92,851, subject to a cap of 75% of the Village Budget, under the American Rescue Plan Act (ARPA) for Coronavirus Local Fiscal Recovery Funds to Non-Entitlement Units (NEUs) on behalf of the US Dept of the Treasury
- The Village is waiting on estimated costs for road striping, sweeping, cleaning catch basins, rip rap (road edge erosion). Pot hole repairs possibly through CHIPS program. Trustee Pirro will review the costs.

Code Report

- For June, 2021: 583 property checks, 1 road hazard, 3 noise violation investigations, 2 residential alarms, 1 information report, 1 suspicious vehicle report

New Business

- Chief Frank Croce addressed the Board regarding the request for upgrading Code Enforcement radios for consistent emergency communication throughout the Village; one radio \$3793.30, for two radios \$7586.60, through Multi Media Communications.
On a motion by Trustee Pirro, seconded by Mayor Feller, the Board approved the purchase of the dash mounted radios for two Code vehicles, at a cost of \$7586.60, 5-0.
- On a motion by Trustee Shybunko, seconded by Trustee Vanderbogart, the Board approved the including Juneteenth as a legal Federal holiday to be held on June 19, as of fiscal year as of 2022, requiring time and a half pay for employees, 5-0.
- Above All Fence; Estimate for the replacement of the chain link fence behind the guard rail; commercial grand SS20, includes removal of old material. Total \$5,985.00, posts must be replaced, 114' of 6' H 9 gauge chain-link, 14- 2" line post, 2 1/2" terminal post, 114' of 1 5/8" Top rail, 114' of bottom coil wire
Second fence proposal: Gin Skye Construction, Inc., 128 ' of six foot high 1" diamond #9 woven fence, vinyl coated with 3 rows of barbed wire, posts every 6', in cement (non-certified) \$19,457.81, (certified) \$19,804.81. 2" diamond,(non-certified) \$17, 337.11, (certified) \$17,687.11.
- Volunteers needed for the inventorying and boxing of Village records, starting with Board meeting minutes; the Building Inspector and Clerk will review all building records to determine retention, disposal of duplicate documents. As of now, all ZBA hearings filed in Clerk's office have been listed from 1950-2021. Trustee Vanderbogart will organize volunteers to help box records.

The Board discussed the Village liability, which insurance does cover volunteers, and will purchase an additional policy at a cost of \$350, and will require volunteers to sign a hold harmless waiver.

- Continue dialogue with SBU and the DEC re: planned project at Flax Pond and related matters.
Mayor Feller received a call from Michael Arens, Manager of State and Local Government Affairs for Stony Brook University, following up on the recent public information meeting for the Flax Pond project proposed by the Marine Science Lab, SBU. Both Senator Matteo and Assemblyman Englebright have expressed their intent to become involved in these discussions.

Trustee Shybunko discussed the road repair plans going forward by the Old Field Place Association. A member contacted him to ask if the Village Board should review the plans for compliance with all agencies, Trustee Shybunko suggested they be brought before the board, and questioned if the Village should now require a building permit.

Building Inspector Joe Arico discussed past procedures of never issuing a permit for a private road, and any review by the Village would involve the Village Engineer, incurring costs at whose responsibility; he stated he would not inspect the road. By issuing a permit, what responsibility does the Village take on for a private road. Village Attorney Guardino questioned what is in the best interest of the Village to safeguard Village roads.

Trustee Vanderbogart discussed HOA's certain negative response to a permit request, since private roads are the financial responsibility of the Home Owner's Association.

There were no conclusions on this matter.

Old Business

- Private roads

- Fundraising status from the Lighthouse Foundation
- MCEP Grant (Municipal Consolidation and Efficiency Plan) for the digitalization of Village records through the Town of Brookhaven Electronic Content Management System, storage of Village records at Town facility. The Town does charge an annual fee for record storage.
- Storage shed repairs; temporary storage of contents for inventory.
- Cell phone coverage within the Village

Commissioners Reports:

Mayor Feller-Code

Trustee Shybunko-Fire, Special Projects

Trustee Van Der Bogart -Parks, Building, Street Trees; contacted the tree service to remove dead trees from in front of 105 and 111 Old Field Road, concerns called in by residents.

Trustee Gulbransen-Environmental Council

Trustee Pirro-Street & Road Repairs

Adjournment

The meeting was adjourned at 8:45 PM on a motion by Mayor Feller, seconded by Trustee Gulbransen, 5-0.

Calendar

Next work session is Sept. 9, 2021 at 6:00 PM at the **Keeper's Cottage, 207 Old Field Road**, adjacent to the Lighthouse, BOT Monthly Meeting Sept. 14, 2021 at 7:00 PM, may resume at the Keeper's Cottage.

Respectfully submitted,
Adrienne Kessel
Village Clerk