

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES MONTHLY MEETING MINUTES
TUESDAY, APRIL 10, 2018 7:00 P.M.

Mayor Michael Levine-Safety
Deputy Mayor Stephen Shybunko-Fire and Special Projects
Trustee Jeffrey Owens-Parks, Building and Street Trees
Trustee Bruce Feller-Environmental Council
Trustee Thomas Pirro
Attorney Anthony Guardino
Village Clerk Adrienne Kessel
Village Treasurer Andrea Podolsky
Building Inspector Joseph Arico

Mayor Levine notified the Clerk's office he is unable to attend.

Pledge to the Flag and Call to Order

Deputy Mayor Stephen Shybunko led the Pledge to the Flag and opened the meeting at 7:00 PM.

Public Comments

Maryann VonLintig, John Damianos and several other residents and audience members discussed the proposed Unipole at Kaltenborn Commons.

Donna Deedy discussed her appeal for denial of the FOIL request to review the proposed lease from Elite for a Unipole at Kaltenborn Commons. Attorney Guardino went over the issues, and discussed the Village's position, as well as replacing the Village FOIL law to be in conformity with the current State Statute.

Rebecca VanderBogart, along with other residents, discussed the deer problem. Trustee Shybunko suggested they form a Task Force for this problem, and come back to the Board with suggestions.

Don Pius asked several questions about Code enforcement.

Election Results and Swearing In Ceremony

Michael Levine, Mayor, for a term of two years.

Bruce Feller, Trustee, for a term of two years.

Thomas Pirro, Trustee, for a term of two years.

Ted M. Rosenberg, Village Justice for a term of four years.

Trustee Shybunko swore in the newly elected Trustees Bruce Feller and Thomas Pirro, and the Village Justice Ted Rosenberg. The oaths of office were signed by Trustees Feller and Pirro, and notarized by Attorney Guardino. Mayor Levine and Village Justice Rosenberg had filed their oaths prior to the meeting.

ANNUAL APPOINTMENTS AND RESOLUTIONS

The Mayor appoints **Stephen Shybunko** as Deputy Mayor for a 1 year term.

The Mayor appoints (to be determined) as Associate Village Justice.

Planning Board Appointments

Appoint (to be determined) to end of five year term to 2020 (to replace Bruce Feller)

Alternate Members for Planning Board (2 years)

Paolo Coppala 2018-2020

Zoning Board of Appeals Appointments

Richard Sobel, Chair, for the remainder of term ending in 2019

Don Pius, from alternate to member of the Board, 2018-2023

Appoint (to be determined) to end of five year term in 2022 (to replace Tom Taranto)

Alternates for ZBA

Maryann Von Lintig, Alternate, two year term from 2018-2020

Appoint (to be determined) alternate position from 2018-2020 (to replace Don Pius)

On a motion by Trustee Shybunko and seconded by Trustee Feller, the following appointments were approved, 4-0.

Environmental Council (1 year)

Bruce Feller, Chair

Haig Seferian

John Lehner

Douglas Casimir

Christine D'Alessandro

On a motion by Trustee Owen and seconded by Trustee Feller, the following appointment was approved, 3-0. Trustee Shybunko recused himself.

Stephen Shybunko, Commissioner of Fire and Special Projects (1 year term)

On a motion by Trustee Shybunko and seconded by Trustee Feller, the following appointment was approved 3-0.

Thomas Pirro, Commissioner of Streets and Roads (1 year term), Trustee Pirro recused himself.

On a motion by Trustee Shybunko and seconded by Trustee Pirro, the following appointment was approved 3-0.

Bruce Feller, Commissioner of Environmental Council (1 year term) Trustee Feller recused himself.

On a motion by Trustee Shybunko and seconded by Trustee Pirro, the following appointment was approved 3-0.

Jeffrey Owens, Commissioner of Parks, Building and Street Trees (1 year term). Trustee Owens recused himself.

On a motion by Trustee Shybunko and seconded by Trustee Pirro, the following appointment was approved 4-0.

Thomas Taranto, Commissioner for the Port Jefferson Harbor Management Complex,

On a motion by Trustee Shybunko, seconded by Trustee Owens, the following appointments were approved, 4-0.

Joe Arico, Building Inspector

Steve Hayduk, Village Engineer

Anthony Guardino of Farrell Fritz, Village Attorney

David M. Kaufman. Prosecuting Attorney

On a motion by Trustee Shybunko, seconded by Trustee Owen, the following appointments were approved, with a 3% salary increase, 4-0.

Adrienne Kessel as Village Clerk and Tax Collector, Registrar of Vital Records, for a one year appointment at \$31.83 hr.

Andrea Podolsky as Village Treasurer and Deputy Registrar of Vital Records for a one year appointment at \$31.83 hr.

Mayor Levine named Marianne Feller as Village Court Clerk for a one year appointment at \$24.62 hr. This appointment was made upon the advice and consent of Village Justice Ted Rosenberg and did not require a resolution of approval from the Board of Trustees.

The following appointments for Code are held over until the May 8, 2018 meeting:

On a motion by _____ and seconded by _____ the following one year appointments were _____ at a 3% salary increase.

Joseph Bica as a part-time Code Enforcement Officer for a one year appointment at \$24.06 hr.

Gary Borowski as a part-time Code Enforcement Officer for a one year appointment at \$24.06 hr.

Kris Brandt as a part-time Code Enforcement Officer for a one year appointment at \$24.06 hr.

Frank Croce as a part-time Code Enforcement Officer for a one year appointment at \$24.06 hr.

Lieutenant Robert Egan as a part-time Code Enforcement Officer for a one year appointment at \$27.94 hr.

Lieutenant William Haynes as a part-time Code Enforcement Officer for a one year appointment at \$27.94 hr.

Captain Joseph Matthews as a part-time Code Enforcement Officer for a one year appointment at \$29.46 hr.

Sgt. Michael Nuzzo as Part-time Code Enforcement Officer for a one year appointment at \$25.78 hr.

Chief William McGuire as Village Administrator and Senior Code Enforcement Officer for a one year appointment at \$33.83 hr.

On a motion by Trustee Shybunko, seconded by Trustee Pirro, the following were reappointed for a one year license renewal, 4-0.:

- Official Newspaper – Village Times
- Depositories – HSBC Bank, Bank of New York
- Auditors –Papas and Papas, LLP
- Animal Warden – Jean Darrow
- Historian – Charlene Seifert

On a motion by Trustee Shybunko, seconded by Trustee Pirro, the following miscellaneous Board meeting items were approved, 4-0.

- Advance Approval of Claims
- Fixed Mileage Allowance
- Procurement Policy

Schedule of Meetings: The Board of Trustees work sessions are held at 6:00 p.m. at the Lighthouse the first Thursday after the first Tuesday of each month. The Board of Trustees regularly scheduled meetings are held at 7:00 p.m. at the Keeper's Cottage on the following Tuesday. No meeting is scheduled in August.

Policy & Procedures Manual

Electronic Use Policy

Sexual Harassment Policy

Investment Policy

On a motion by Trustee Shybunko, seconded by Trustee Pirro, the Board authorizes the following appointed officials to live outside the Village, 4-0.

Village Clerk

Treasurer

Court Clerk

Chief Senior Code Enforcement Officer

Part-time Code Enforcement Officers

Part-time Park Ranger

Building Inspector

Village Engineer

Village Attorneys

On a motion by Trustee Shybunko, seconded by Trustee Feller, the Board approved employees of the Village to attend schools, conferences, seminars, etc. conducted for the benefit of the Village, with prior approval, 4-0.

Building Permit

- On a motion by Trustee Shybunko, seconded by Trustee Pirro, the Board approved Robert Galler, 1 Laurel Lane, permit application #2018-0004, for an electric car charging station located within an existing garage

Minutes: Held over

- Approve the minutes of March 13, 2018

Treasurer: Held over

- Approve warrants as presented for March, 2018
- Approve Treasurer's Report for March, 2018

New Business

- Resolution to abolish the position of Village Administrator: On a motion by Trustee Owen, seconded by Trustee Feller, the Board voted to abolish the position of Village Administrator, 4-0.
- On a motion by Trustee Owen, seconded by Trustee Shybunko, the Board approved the landscaping bid of Old Field Landscaping, Inc., 4-0, the only bidder, opened April 5, 2018 at 3:00 PM
- On a motion by Trustee Shybunko, seconded by Trustee Feller, the Board approved the renewal proposal for the Village insurance from Salerno Brokerage Corp for fiscal year 2018/2019, at \$27,788.23, 4-0.
- Old Field II has been disabled, reviewing costs to replace engine

Old Business

- Renew Verizon Franchise Agreement, expired in July 2017. Attorney Guardino discussed the Franchise Agreement, and said it is 95% close to an agreement.

Commissioners Reports:

Mayor Levine-Safety

Trustee Shybunko-Fire, Special Projects

Trustee Owen-Parks, Building, Street Trees: Many more trees in the Village need to be pruned or removed.

Trustee Bruce Feller-Environmental Council

Thomas Pirro-Street and Road

The Board discussed the need to fill cracks in the road this year to prevent worse damage.

Additional Public Comments

John Damianos asked if the landscape work went out to bid every year, and Trustee Shybunko affirmed it does.

Executive Session**Adjournment**

On a motion by Trustee Shybunko, seconded by Trustee Pirro, the meeting was adjourned at 8:30 PM.

Calendar Next work session on May 3, 6:00 PM at the Lighthouse Next business meeting May 8, 7:00 PM at the Keeper's Cottage

Respectfully submitted,

Adrienne Kessel

Village Clerk