Village of Old Field
Application for Public Access Records

SECTION TO BE COMPLETED BY APPLICANT

DATE OF APPLICATION___________________

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD IN ACCORDANCE WITH THE RULES AND REGULATIONS. Please describe the record sought. If possible, supply a date, file title, and any other information that will help locate the record desired.

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Signature of Applicant

Applicant Represents

Printed Name

Applicant’s Daytime Phone

Mailing Address

SECTION II FOR USE BY VILLAGE FREEDOM OF INFORMATION OFFICER

APPROVED__________________      DENIED_________________ (for reason(s) check below)

____Confidential Disclosure

____Part of Investigative files

____Unwanted Invasion of Personal Privacy

____Record of which this agency has legal custodian cannot be found

____Record is not maintained by this agency

____Exempted by Statute other than the Freedom of Information Act

____Other (specify)

Signature_____________________________   Title ____________________   Date____________

NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE BOARD OF TRUSTEES, VILLAGE OF OLD FIELD, 207 OLD FIELD ROAD, POB 2724, OLD FIELD, NY 11733