

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

Present

Mayor Michael Leine
Trustee Thomas Gulbransen
Trustee Jeffrey Owen
Trustee Ted Rosenberg
Trustee Stephen Shybunko
Village Attorney Anthony Guardino
Village Clerk Dale Salzberg
Village Treasurer Andrea Brosnan

Residents Present

Lalit Bahl	Christine D'Alessandro	Judith D'Amico
Marianne Feller	Bruce Feller	Harriet Gerber
Tasha Grillo	John Grillo	Kavita Kinra
Lee Lambert	Richard Masino	Amy Mazer
Susan Rifkin	Matthew Rifkin	Tom Taranto
Marianne VonLintig		

Mayor Levine called the meeting to order at 7: 10 p.m.

ELECTION RESULTS AND SWEARING-IN CEREMONY

Mayor Levine announced that the following individuals had been elected to the Board of Trustees in the March 18, 2009 election:

Trustee two-year term - Jeffrey S. Owen
Trustee two-year term - Stephen W. Shybunko

Mayor Levine recited the oath of office in a swearing-in ceremony for Trustees Owen and Shybunko.

PUBLIC EXPRESSION

Marianne VonLintig addressed the Board.
Harriet Gerber addressed the Board.
Matthew Rifkin addressed the Board.
Christine D'Alessandro addressed the Board.
Susan Rifkin addressed the Board.
Lalit Bahl addressed the Board.
Tom Taranto addressed the Board.
Judy D'Amico addressed the Board.

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

MINUTES

A motion was made by Trustee Gulbransen and seconded by Trustee Shybunko to approve the Minutes of the February 10, 2009 meeting. The motion was approved 3-0 with Trustees Gulbransen, Shybunko and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Rosenberg and seconded by Trustee Shybunko to approve the Minutes of the March 10, 2009 meeting. The motion was approved 3-0 with Trustee Shybunko, Rosenberg and Mayor Levine voting in favor of the motion.

TREASURER'S REPORT

A motion was made by Trustee Rosenberg and seconded by Trustee Shybunko to approve the Treasurer's Report and payment of warrants for March 2009. The motion was approved 4-0 with Trustees Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion. Trustee Gulbransen abstained from the vote.

CHIEF CODE ENFORCEMENT OFFICER'S REPORT

As given by Mayor Levine

CORRESPONDENCE

Planned Parenthood Hudson Peconic, Inc. has requested the use of the Lighthouse grounds for parking at their annual wine-tasting benefit. A motion was made by Trustee Rosenberg and seconded by Trustee Owen to approve the request of PPHP to use the lighthouse grounds for parking on Saturday, July 12, 2008 subject to the Village's standard insurance requirements. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

The Mayor also gave permission to Susan and Matthew **Rifkin, 198 Old Field Road**, to use the Lighthouse grounds for parking on May 3, 2009 beginning at 4:00 p.m.

ENVIRONMENTAL REPORTS

A motion was made by Trustee Gulbransen and seconded by Trustee Rosenberg to approve the Zoning Permit application of **Schaefer, 104 Old Field Road**, to remove 2 trees. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Rosenberg and seconded by Trustee Owen to approve the Zoning Permit application of **Gulbransen, 5 Laurel Lane**, to remove one tree. The

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

motion was approved 4-0-1 with Trustees Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion. Trustee Gulbransen abstained from the vote.

A motion was made by Trustee Gulbransen and seconded by Trustee Rosenberg to approve the Zoning Permit application of **Swartz, 199 Old Field Road**, to remove 3 trees. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Gulbransen and seconded by Trustee Rosenberg to approve the Building Permit application for **Grillo, 6 Shore Drive**, to install a new 150' x 15' driveway. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion subject to review and approval of the revised plans dated April 14, 2009 by the Village Engineer.

ANNUAL APPOINTMENTS AND RESOLUTIONS

Appointments are made during the Board of Trustee Annual Organizational Meeting. Under New York law, the Mayor appoints the Deputy Mayor without the approval of the Board. With respect to all other appointments, the Board of Trustees votes to approve the Mayor's appointments.

The Mayor appointed Tom Gulbransen as Deputy Mayor for a 1 year term.

On a motion made by Trustee Shybunko and seconded by Trustee Gulbransen, the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Planning Board

Chair, Planning Board	1 year term	Brian Carmody
Member	5 year term	Edward Kemp

On a motion made by Trustee Rosenberg and seconded by Trustee, the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Zoning Board of Appeals

Chair, Zoning Board	1 year term	Henry Laufer
Member	5 year term	Richard Sobel

On a motion made by Trustee Shybunko and seconded by Trustee Gulbransen, the following appointment was unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

<u>Acting Village Justice</u>	1 year term	Brian Carmody
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VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

On a motion made by Trustee Rosenberg and seconded by Trustee Owen, the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Environmental Council (1 year)

Tom Gulbransen, Chair
Don Pius
Margaret Sobel
Lee Lambert
Haig Seferian
Jill Harkins
John Robinson

On a motion made by Trustee Rosenberg and seconded by Trustee Owen, the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Trustees Responsibilities (1 year term)

Commissioner of Environment – Tom Gulbransen
Commissioner of Safety – Michael Levine
Commissioner of Fire and Special Projects – Stephen Shybunko
Commissioner of Parks and Buildings and Street Trees – Jeff Owen
Commissioner of Streets and Roads – Ted Rosenberg

On a motion made by Trustee Gulbransen and seconded by Mayor Levine, the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Ethics Committee (1 year term)

Henry Laufer
Gail Habicht
Michael Levine

Ways and Means Committee (1 year term)

Debbie Powell-Rosenberg
Liz Bernstein

Newsletter Committee (1 year term)

Margaret Sobel
Christine D'Alessandro
Marianne Feller

Revetment Reconstruction Committee (1 year term)

Cary Staller, Chair

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET
Henry Laufer
Michael Levine
Andrew Morrison
Donald Pius
John Casciano

Lighthouse Committee

Bill Schaefer, Chair
Bill Collins
Michael Levine
Andrew Morrison
John Himmelsbach
Christine D'Alessandro
Marsha Laufer

Commissioner for the Port Jefferson Harbor Management Complex

Ted Rosenberg

Storm Water Management Plan Committee

Tom Gulbransen
Joseph Marando

Community Emergency Response Team (1 year term)

Tom Gulbransen, Chair
Don Pius
Michael Levine
David Paul
Ken Hirsch

On a motion made by Trustee Rosenberg and seconded by Mayor Levine the following appointments were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Joe Arico as the Building Inspector
Steve Hayduk, Village Engineer
Stephen O'Brien of O'Brien & O'Brien, LLP as Prosecuting Attorney

On a motion made by Trustee Rosenberg and seconded by Mayor Levine the following one year appointments were approved at a 3% salary increase. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Dale Salzberg as Village Clerk/Tax Collector and Registrar of Vital Records for a one year appointment at \$23.71/hr.

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

Andrea Brosnan as Village Treasurer for a one year appointment at \$20.60/hr.

Anthony Guardino as Village Attorney for a one year appointment at \$2,666.00/month.

Captain Joseph Matthews as a part-time Code Enforcement Officer for a one year appointment at \$22.58/hr.

Lieutenant Robert Egan as a part-time Code Enforcement Officer for a one year appointment at \$21.43/hr.

Lieutenant William Haynes as a part-time Code Enforcement Officer for a one year appointment at \$21.43/hr.

Sgt. Brian Tisdall as a part-time Code Enforcement Officer for a one year appointment at \$19.65/hr.

Philip Morales as a part-time Park Ranger for a one year appointment at \$20.34/hr.

Joseph Bica as a part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

Gary Borowski as a part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

Lisa Nonnemann as a part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

John Stankaitis as a part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

Peter Thomson as Part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

Michael Nuzzo as Part-time Code Enforcement Officer for a one year appointment at \$18.45/hr.

Mayor Levine named Marianne Feller as Village Court Clerk for a one year appointment at \$18.87/hr. This appointment was made upon the advice and consent of Village Justice Ron LaVita and did not require a resolution of approval from the Board of Trustees.

Mayor Levine reappointed the following for a one year license renewal:

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

Official Newspaper – Village Times

Garbage Carter – Bianculli & Sons

Depositories – HSBC Bank, Suffolk County National Bank,

Chase Bank, Bank of New York, Washington Mutual Bank, Capital One, State Bank of Long Island, Astoria Federal Savings Bank and M&T Bank.

Auditors – Coughlin Foundatos Cullen & Danowski for the year ending February 28, 2010

Animal Warden – Jean Darrow

Historian – Charlene Seifert

Landscaper – Landscaping by John McNulty, Inc.

On a motion made by Trustee Gulbransen and seconded by Trustee Rosenberg the following miscellaneous Board meeting items were unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Advance Approval of Claims

Fixed Mileage Allowance

Procurement Policy

Schedule of Meetings: The Board of Trustees work sessions are held at 5:00 p.m. at the Lighthouse the first Thursday of each month. The Board of Trustees regularly scheduled meetings are held at 7:00 p.m. at the Neighborhood House on the second Tuesday of each month. No meeting is scheduled in August.

Policy & Procedures Manual

Electronic Use Policy

Sexual Harassment Policy

Investment Policy

A motion was made by Trustee Shybunko and seconded by Trustee Rosenberg to authorize the following appointed officials to live outside the Village. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Village Clerk

Treasurer

Court Clerk

Chief Senior Code Enforcement Officer

Part-time Code Enforcement Officers

Part-time Park Ranger

Building Inspector

Village Engineer

Village Attorneys

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

A motion made by Trustee Shybunko and seconded by Trustee Rosenberg, to permit employees of the Village to attend schools, conferences, seminars, etc. conducted for the benefit of the Village. The motion was unanimously approved 5-0 Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

COMMISSIONER'S REPORTS

FIRE AND SPECIAL PROJECTS - No report

PARKS AND BUILDINGS AND STREET TREES

Trustee Owen noted that many of the trees along Old Field Road, Mt. Grey Road and Kaltenborne Commons created safety, as well as aesthetic, issues and reported that he had met with Usher Tree Experts, Inc. to price the cost of pruning. After thoughtful discussion, a motion was made by Trustee Rosenberg and seconded by Trustee Owen to approve the proposal of Usher Tree Experts to prune the trees on Old Field Road at the cost of \$1,575/day for one day, and on Mt. Grey Road at the cost of \$1,775/day for one day. The motion was unanimously approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Trustee Owen also introduced drawings of stone piers to be placed at the entrance of Old Field at Old Field Road and Pheasant Run. If approved, identical piers could be placed at the other entrances to Old Field.

In addition, Trustee Shybunko reported that the Village had obtained the necessary permits to begin repair of the Septic System at the Lighthouse and noted that the contract would go out for bid.

SAFETY – No Report

STREETS AND ROADSIDES

Trustee Rosenberg reported that the notice for bids on the roadwork contract have been published with a return date of May 7, 2009, the date of the next scheduled work session for the Board of Trustees.

NEW BUSINESS

PROPOSED LOCAL LAW No. 1-2009

Trustee Gulbransen noted that the Proposed Local Law 1-2009: Amending Chapter 121 of the Code of the Village of Old Field as it Relates to the Protection of Environmentally Sensitive Areas of the Village, had been revised to incorporate many of the comments from residents. Additionally, he asked the Board to consider the following changes at its next work session:

VILLAGE OF OLD FIELD
BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING
TUESDAY, APRIL 14, 2009
NEIGHBORHOOD HOUSE, 95 MAIN STREET, SETAUKET

- Sec.121-76.1 Prohibited Activities: Clarify the wording to offer residents a guideline as to what they can and cannot do in a buffer zone.
- Sec. 121.79 (A) (4): “Tree Preservation Plan” should be changed to “Vegetation Preservation Plan”

Bruce Feller addressed the Board.

PROPOSED LOCAL LAW No. 6-2009

Mayor Levine introduced proposed Local Law #6-2009 creating a new chapter 108 of the Code of the Village of Old Field as it relates to the removal of trees and substantial clearing. The proposed law would create a deterrent to the removal of trees and substantial clearing without a permit.

Christine D’Alessandro addressed the Board.

UPCOMING VILLAGE EVENTS:

The next regularly scheduled work session of Board will take place on Thursday, May 7, 2009 at 5:00 p.m. at the Lighthouse.

The next meeting of the Village of Old Field Board of Trustees will take place on Tuesday, May 12, 2009 at 7:00 p.m. at the Neighborhood House.

EXECUTIVE SESSION and AJOURNMENT

A motion was made by Trustee Gulbransen and seconded by Trustee Rosenberg to adjourn the regular meeting at 9:10 p.m. and to enter into Executive Session. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Shybunko and seconded by Trustee Gulbransen to adjourn the Executive Session at 9:40 p.m. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

A motion was made by Trustee Shybunko and seconded by Trustee Gulbransen to adjourn the regular meeting at 9:41 p.m. The motion was approved 5-0 with Trustees Gulbransen, Owen, Rosenberg and Shybunko and Mayor Levine voting in favor of the motion.

Respectfully submitted,
Dale Salzberg
Village Clerk